



The Middleburgh Library
& Dr. Best House and Medical Museum
323 Main Street, PO Box 670
Middleburgh, NY 12122
(518) 827-5142
www.middleburghlibrary.info

Middleburgh Library Association Board of Trustees Meeting Agenda November 18, 2024

1. Call To Order
2. Pledge of Allegiance
3. Agenda: Questions, Additions and Approval
4. Approval of October 21, 2024 meeting minutes
5. Treasurer's Report
6. Best House Treasurer's Report
7. Director's Report
8. Committee Reports:
 - a. Best House
9. Old Business:
 - a. By-law Amendment "Trustee Right To Attend Meeting Remotely"
10. New Business:
 - a. BOT member resignation.
 - b. Nomination to fill empty seat
 - c. Executive Finance Committee
11. Public Comment
12. Executive Session (if needed)
13. Adjournment

Next monthly meeting Monday, December 16, 2024 @ 6 pm

Middleburgh Library Association
Board of Trustees Monthly Meeting
October 21, 2024

1. Call to Order

a. Time – 5:30pm

b. Present: Terry Pavoldi (Library Director), Diane Stewart (Co-President), Sarah Beekman (Co-President), Kelly Rossmann (Secretary), Deborah Brigadier (BH Director), Marilyn Wyman, Scott Keidong, Scott Walsh and Sarah Hunt (Treasurer)

Absent: Carrie Foland and Dan Dial

c. Guest(s): Erin Luciano (FAM Funds Rep.)

2. Pledge of Allegiance

3. Agenda: Questions, Additions and Approval

Motion to accept the agenda with the addition of “Committee Reports” -a). Bereavement Leave Policy and “New Business”-a). Trustee Education.

Scott K, 2nd - Deborah B.

i. Aye – 7 No – 0 Abstain – 0

4. Approval of September 16, 2024 meeting minutes

Motion to approve the September meeting minutes, Marilyn 2nd – Deborah B.

i. Aye – 7 No – 0 Abstain – 0

5. FAM Funds Representative

Erin Luciano handed out “Investment Management Review” Booklets to all attendees. She discussed both account’s Portfolios and answered questions from the trustees. Erin will add Sarah Beekman as an authorized viewer of the Spencer Bequest (all necessary paperwork to do so had already been completed). Erin will remove NBT bank account ending in 3777 associated with the Spencer Bequest as that account was closed on 10/15/2021.

6. MLA Treasurer’s Report

Sarah Hunt informed the board that both FAM Fund accounts are up. Profit and Loss still shows total book sales as \$ 135 (should be \$ 1,435 as July’s Book Sale proceeds totaled \$ 1,300). Sarah will double check that figure with Mary at Eveningstar, Sarah will ask again if it is possible to view Eveningstar’s Quick books.

Motion to approve MLA Treasurer’s Report, Sarah B., 2nd -Marilyn

i. Aye – 7 No – 0 Abstain - 0

7. BH Treasurer’s Report

Kelly reported that there were two tours in September that netted \$ 144. Also, the 9/14 “Unknown Paranormal Society” event at the Museum netted \$ 239 (Note: their 10/18 reveal event at the library had about 50 attendees). Cruise-in Grand Prize Winner was Sally Handy. A check for \$ 250 (donated by State Farm) was mailed to her.

Motion to accept BH Treasurer’s Report, Diane, 2nd – Deborah B.

i. Aye – 7 No – 0 Abstain – 0

8. Director's Report

Terry briefed the board on MVLS Annual Dinner at Fort Hunter Library on 10/2/24. She thanked those Trustees who were able to attend with her. Terry reminded the board that trustees are invited to all MVLS Director's meetings. Terry and her volunteers have started preparing the Library for October's Halloween event. She now has plenty of black tablecloths but can use some more Goodies (especially Bugles). She thanked those Trustees who have signed up as a baker and/or volunteer. Around 45 children attending each night. Terry had an idea of inviting the public to come in to Library and wrap their Holiday gifts (Library provides supplies).

Motion to accept Director's Report, Sarah, 2nd - Marilyn

i. Aye – 7 No – 0 Abstain – 0

9. Committee Reports

- a. Policy: Bereavement Leave Policy was sent to all trustees. Correct wording for Immediate Family was discussed, along with omitting the "coverage" portion of the policy.

Motion to accept Bereavement Leave Policy (omitting #4-Coverage), Scott K, 2nd – Deborah B.

i. Aye – 7 No – 0 Abstain – 0

10. Old Business: None

CORRECTION FOR SEPTEMBER MEETING MINUTES * year (not month):

- a. Use of FAM funds monthly gain

Discussion about purchasing short term vs long term items, cap on spending, best percentage to withdraw (reminder that FAM Funds recommends we do not withdraw more than 4% each year*).

11. New Business:

- a. Trustee education requirement: Trustees were reminded that they must complete 2 hours of trustee education each year. Program options were emailed to all trustees throughout the year. Scott questioned some programs.

12. Public comment(s). None.

13. Executive Session (if needed): N/A

14. Adjourned 7:18 pm

Motion to adjourn – Kelly, 2nd – Marilyn

1. Aye – 7 No – 0 Abstain – 0

Next meeting will be November 18, 2024 @ 6:00pm

Summary submitted by Kelly Rossmann

Middleburgh Library Association
Account QuickReport
As of October 31, 2024

Type	Date	Num	Name	Memo	Clr	Split	Debit	Credit	Original Amount	Balance
NBT Directors Acct x0007										
Bill	10/07/2024		Middleburgh Library Assoc		X	Short Term Loans			319.65	334.53
Check	10/18/2024		Price Chopper	-MULTIPLE- Harry Potter Event	X	Regular	319.65	61.30	-61.30	654.18
Check	10/23/2024		Amazon.com		X	Regular		36.93	-36.93	592.88
Check	10/23/2024		Amazon.com		X	Regular		13.48	-13.48	555.95
Check	10/28/2024		Market 32	Volunteers	X	Regular		136.64	-136.64	542.47
Bill	10/30/2024		Middleburgh Library Assoc	-MULTIPLE- Volunteers	X	Short Term Loans	268.05		268.05	405.83
Check	10/30/2024		Middle Village Pasta & G...		X	Regular		81.00	-81.00	592.88
Check	10/31/2024		Facebook		X	Advertising		20.65	-20.65	572.23
Total NBT Directors Acct x0007							587.70	350.00		572.23
TOTAL							587.70	350.00		572.23

Middleburgh Library Association

Profit & Loss Budget vs. Actual MLA

January through October 2024

	Jan - Oct 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Aid / Grants				
Grants	4,750.00	0.00	4,750.00	100.0%
LLSA	1,808.10			
Aid / Grants - Other	0.00	0.00	0.00	0.0%
Total Aid / Grants	6,558.10	0.00	6,558.10	100.0%
Donations, Gifts and Endowments	6,743.53			
Fundraisers				
Arts and Craft Sale	40.00			
Book Sale	1,435.00			
Concert	2,750.00			
Crock Pot Cook Off	465.00			
Jar	879.00			
Summer Reading	795.60			
Fundraisers - Other	0.00	7,000.00	-7,000.00	0.0%
Total Fundraisers	6,364.60	7,000.00	-635.40	90.9%
Library Tax Funds	0.00	186,981.19	-186,981.19	0.0%
Other	0.00	26,856.49	-26,856.49	0.0%
Program Income				
History & Genealogy Room Income	0.00	0.00	0.00	0.0%
Library Charges	36.99			
Total Program Income	36.99	0.00	36.99	100.0%
Total Income	19,703.22	220,837.68	-201,134.46	8.9%
Expense				
Flood Rebuilding Expenses				
Books Replaced	-15.00			
Total Flood Rebuilding Expenses	-15.00			
Fundraiser Expenses	207.81	200.00	7.81	103.9%
Library Expense				
Advertising	260.52	200.00	60.52	130.3%
Books, Periodicals & Audio Visu	10,831.47	12,000.00	-1,168.53	90.3%
Licenses	191.96	650.00	-458.04	29.5%
Technology/Telecommunications	8,224.54	12,000.00	-3,775.46	68.5%
Total Library Expense	19,508.49	24,850.00	-5,341.51	78.5%
Miscellaneous				
Election Expenses	446.01	750.00	-303.99	59.5%

Middleburgh Library Association

Profit & Loss Budget vs. Actual MLA

January through October 2024

	Jan - Oct 24	Budget	\$ Over Budget	% of Budget
Memberships	260.00	100.00	160.00	260.0%
Supplies	606.67			
Miscellaneous - Other	185.91	500.00	-314.09	37.2%
Total Miscellaneous	1,498.59	1,350.00	148.59	111.0%
Occupancy				
Bldg Operation / Maint				
Building Repairs	3,234.04			
Equipment Repairs	208.95			
Maintenance	1,114.85			
Bldg Operation / Maint - Other	120.00	5,000.00	-4,880.00	2.4%
Total Bldg Operation / Maint	4,677.84	5,000.00	-322.16	93.6%
Insurance				
Building/Liability	11,112.85	13,200.00	-2,087.15	84.2%
Directors & Officers	878.00	1,000.00	-122.00	87.8%
Flood	5,136.00	5,000.00	136.00	102.7%
Total Insurance	17,126.85	19,200.00	-2,073.15	89.2%
Utilities				
Alarm Monitoring	336.00	350.00	-14.00	96.0%
Electricity	4,880.59	6,000.00	-1,119.41	81.3%
Heating Fuel	6,039.45	9,000.00	-2,960.55	67.1%
Water & Sewer	816.99	1,100.00	-283.01	74.3%
Total Utilities	12,073.03	16,450.00	-4,376.97	73.4%
Total Occupancy	33,877.72	40,650.00	-6,772.28	83.3%
Office Expense				
Bank Charges	66.70			
Equipment	216.75	3,500.00	-3,283.25	6.2%
Office/Library Supplies	3,189.09	3,500.00	-310.91	91.1%
Postage and Freight	90.48	100.00	-9.52	90.5%
Total Office Expense	3,563.02	7,100.00	-3,536.98	50.2%
Professional Fees				
Bookkeeping / Accounting	10,111.65	4,000.00	6,111.65	252.8%
Professional Fees - Other	0.00	0.00	0.00	0.0%
Total Professional Fees	10,111.65	4,000.00	6,111.65	252.8%
Programs				
Create Grant	2,000.00			
History & Genealogy Room Exp	53.95	200.00	-146.05	27.0%
Regular	6,841.14	4,800.00	2,041.14	142.5%

Middleburgh Library Association

Profit & Loss Budget vs. Actual MLA

January through October 2024

	Jan - Oct 24	Budget	\$ Over Budget	% of Budget
Summer Reading Programs	2,646.02	2,500.00	146.02	105.8%
Programs - Other	0.00	0.00	0.00	0.0%
Total Programs	11,541.11	7,500.00	4,041.11	153.9%
Salaries and Wages				
Employee Benefits	0.00	400.00	-400.00	0.0%
Gross Payroll	88,270.53	120,732.40	-32,461.87	73.1%
Insurance				
Workers Compensation	1,332.79	2,000.00	-667.21	66.6%
Total Insurance	1,332.79	2,000.00	-667.21	66.6%
Payroll Taxes	0.00	10,000.00	-10,000.00	0.0%
Total Salaries and Wages	89,603.32	133,132.40	-43,529.08	67.3%
Total Expense	169,896.71	218,782.40	-48,885.69	77.7%
Net Ordinary Income	-150,193.49	2,055.28	-152,248.77	-7,307.7%
Net Income	-150,193.49	2,055.28	-152,248.77	-7,307.7%

Middleburgh Library Association Account QuickReport As of October 31, 2024

Type	Date	Num	Name	Memo	Clr	Split	Debit	Credit	Original Amount	Balance
NBT Bank - 3901										
Bill Pmt -Check	10/07/2024	25156	Amazon Capital Services, ...		X	Short Term Loans		460.11	-460.11	144,495.38
Bill Pmt -Check	10/07/2024	25157	Baker & Taylor		X	Short Term Loans		107.97	-107.97	144,035.27
Bill Pmt -Check	10/07/2024	25158	Evening Star Bookkeeping...	27475	X	Short Term Loans		568.28	-568.28	143,927.30
Bill Pmt -Check	10/07/2024	25159	Gert White	10.13.24 Concert	X	Short Term Loans		500.00	-500.00	143,359.02
Bill Pmt -Check	10/07/2024	25160	Ingram Library Services, Inc		X	Short Term Loans		456.21	-456.21	142,859.02
Bill Pmt -Check	10/07/2024	25161	Live Well Designs	000060	X	Short Term Loans		60.00	-60.00	142,402.81
Bill Pmt -Check	10/07/2024	25162	Middleburgh Hardware Inc	126	X	Short Term Loans		59.52	-59.52	142,342.81
Bill Pmt -Check	10/07/2024	25163	Middleburgh Library Assoc	Reimbursements	X	Short Term Loans		319.65	-319.65	142,283.29
Bill Pmt -Check	10/07/2024	25164	Noah's Ark Animal Works...	71137	X	Short Term Loans		251.82	-251.82	141,963.64
Bill Pmt -Check	10/07/2024	25165	Teresa Pavoldi	Reimbursement	X	Short Term Loans		94.50	-94.50	141,711.82
Bill Pmt -Check	10/07/2024	25166	The Hanover Insurance G...	1513376514-001-000	X	Short Term Loans		1,504.75	-1,504.75	140,112.57
Bill Pmt -Check	10/07/2024	25167	Wright National Flood Ins...		X	Short Term Loans		5,136.00	-5,136.00	134,976.57
Check	10/11/2024		Mittel		X	Technology/Teleco...		80.95	-80.95	134,895.62
Check	10/11/2024		Pavoldi, Teresa M		X	Technology/Teleco...		166.46	-166.46	134,729.16
Check	10/15/2024	DD	EFTPS-941		X	-SPLIT-		2,003.19	-2,003.19	132,725.97
Check	10/15/2024	EFTPS	NYS Income Tax		X	Federal Withholding		499.64	-499.64	132,226.33
Check	10/15/2024	Fee	Evening Star Bookkeeping...		X	State Withholding		108.89	-108.89	132,117.44
Check	10/15/2024	DD	Diamond, Michael J		X	Bookkeeping / Acc...		54.25	-54.25	132,063.19
Check	10/15/2024	DD	Haley, Marie		X	-SPLIT-		109.77	-109.77	131,953.42
Check	10/15/2024	DD	LaMont, Anne M		X	-SPLIT-		366.68	-366.68	131,586.74
Check	10/15/2024	DD	Pellon, Laura		X	-SPLIT-		252.56	-252.56	131,334.18
Check	10/15/2024	DD	Roland Jr, Richard I		X	-SPLIT-		228.92	-228.92	131,105.26
Check	10/15/2024	DD	Walther, Joshua M		X	-SPLIT-		28.18	-28.18	131,077.08
Check	10/15/2024	DD	Young-Cherizad, Rebecc...		X	-SPLIT-		260.84	-260.84	130,816.24
Check	10/15/2024	DD	EFTPS-941		X	Federal Withholding		678.30	-678.30	130,137.94
Check	10/15/2024	EFTPS	NYS Income Tax		X	State Withholding		324.56	-324.56	129,813.38
Check	10/15/2024	Fee	Evening Star Bookkeeping...		X	Bookkeeping / Acc...		18.41	-18.41	129,794.97
Check	10/15/2024	EFT	NYS Unemployment Insur...		X	NYS Unemployment		67.75	-67.75	129,727.22
Check	10/18/2024		National Grid		X	-SPLIT-		44.54	-44.54	129,682.68
Bill Pmt -Check	10/30/2024	25168	Amazon Capital Services, ...			Short Term Loans		420.62	-420.62	129,262.06
Bill Pmt -Check	10/30/2024	25169	Baker & Taylor			Short Term Loans		470.81	-470.81	128,791.25
Bill Pmt -Check	10/30/2024	25170	Demco	7543347		Short Term Loans		115.19	-115.19	128,676.06
Bill Pmt -Check	10/30/2024	25171	Evening Star Bookkeeping...	27569		Short Term Loans		65.09	-65.09	128,610.97
Bill Pmt -Check	10/30/2024	25172	Middleburgh Hardware Inc			Short Term Loans		203.84	-203.84	128,407.13
Bill Pmt -Check	10/30/2024	25173	Middleburgh Library Assoc			Short Term Loans		218.05	-218.05	128,189.08
Bill Pmt -Check	10/30/2024	25174	MVLS	Reimbursements		Short Term Loans		268.05	-268.05	127,921.03
Bill Pmt -Check	10/30/2024	25175	Staples	5301		Short Term Loans		488.20	-488.20	127,432.83
Bill Pmt -Check	10/30/2024	25176	The Hanover Insurance G...	RCH 1038267		Short Term Loans		122.78	-122.78	127,310.05
Bill Pmt -Check	10/30/2024	25177	The Mountain Eagle	1513376514-001-000		Short Term Loans		1,504.75	-1,504.75	125,805.30
Check	10/31/2024	DD	Pavoldi, Teresa M		X	-SPLIT-		50.00	-50.00	125,755.30
Check	10/31/2024	EFT	NYS Income Tax			State Withholding		2,003.20	-2,003.20	123,752.10
Check	10/31/2024	EFTPS	EFTPS-941			Federal Withholding		108.89	-108.89	123,643.21
Check	10/31/2024	Fee	Evening Star Bookkeeping...			Bookkeeping / Acc...		499.62	-499.62	123,143.59
Check	10/31/2024	DD	Diamond, Michael J		X	-SPLIT-		54.25	-54.25	123,089.34
Check	10/31/2024	DD	Haley, Marie		X	-SPLIT-		109.77	-109.77	122,979.57
Check	10/31/2024	DD	LaMont, Anne M		X	-SPLIT-		390.40	-390.40	122,589.17
Check	10/31/2024	DD	Pellon, Laura		X	-SPLIT-		97.30	-97.30	122,491.87
Check	10/31/2024	DD	Roland Jr, Richard I		X	-SPLIT-		296.15	-296.15	122,195.72
Check	10/31/2024	DD	Walther, Joshua M		X	-SPLIT-		162.00	-162.00	122,033.72
Check	10/31/2024	DD	Young-Cherizad, Rebecc...		X	-SPLIT-		287.07	-287.07	121,746.65
Check	10/31/2024	DD	EFTPS-941		X	State Withholding		579.13	-579.13	121,167.52
Check	10/31/2024	EFTPS	NYS Income Tax			Federal Withholding		15.19	-15.19	121,152.33
Check	10/31/2024	Fee	Evening Star Bookkeeping...			Bookkeeping / Acc...		324.66	-324.66	120,827.67
Check	10/31/2024	EFT	NYS Unemployment Insur...			NYS Unemployment		67.75	-67.75	120,759.92
Total NBT Bank - 3901							0.00	23,779.69		120,715.69
TOTAL							0.00	23,779.69		120,715.69

MIDDLEBURGH LIBRARY ASSOCIATION
BEST HOUSE 2024

TREASURERS REPORT	2023	January	February	March	April	May	June	July	August	September	October	November	December	2024	2024 Budget
BEGINNING BALANCE	\$ 12,771.67	\$ 9,547.60	\$ 9,556.39	\$ 8,605.94	\$ 7,617.51	\$ 6,815.08	\$ 5,756.09	\$ 9,683.36	\$ 11,169.64	\$ 11,729.14	\$12,193.95	\$ 13,320.06			
RECEIPTS:					\$ 5,890.00									\$ 5,890.00	
Fenimore Ascel Management	\$ 2,687.00													\$ 2,007.52	
Unrestricted Donations (non-hour)	\$ 517.50	\$ 690.00	\$ 285.00		\$ 52.00	\$ 160.00	\$ 315.00	\$ 364.00	\$ 391.00	\$ 144.00	\$ 75.00			\$ 1,282.00	
Tours / Programs	\$ 1,271.00					\$ 10.00		\$ 82.00	\$ 76.00		\$ 3.00			\$ 168.00	
4th Friday Donations	\$ 408.00					\$ 250.00								\$ 250.00	
Restricted Donations	\$ 22,500.00														
Fundraising - Other	\$ 4,067.50				\$ 105.00	\$ 137.00	\$ 303.00	\$ 1,209.86	\$ 132.00	\$ 825.89	\$ 1,072.50			\$ 1,886.86	
Paranormal Event	\$ 595.00				\$ 200.00		\$ 150.00			\$ 239.00	\$ 600.00			\$ 350.00	
Miracle on Main Street	\$ 2,259.00														
Appeal Letter Donations							\$ 3,995.00	\$ 763.00						\$ 4,758.00	
Total Receipts =	\$ 34,303.00	\$ 690.00	\$ 285.00	\$ -	\$ 6,247.00	\$ 557.00	\$ 4,763.00	\$ 2,754.78	\$ 1,295.60	\$ 1,233.89	\$ 1,750.50			\$ 16,592.38	
DISBURSEMENTS:															
Village Water & Sewer	\$ 308.09		\$ (77.03)			\$ (77.03)			\$ (77.03)					\$ (231.09)	\$ 400.00
National Grid	\$ 1,394.66	\$ (87.86)	\$ (83.78)	\$ (112.82)	\$ (68.28)	\$ (70.19)	\$ (117.29)	\$ (248.20)	\$ (357.74)	\$ (270.99)	\$ (178.32)			\$ (1,146.16)	\$ 2,250.00
Fuel Oil / Service	\$ 3,829.91	\$ (534.48)	\$ (844.10)	\$ (785.42)	\$ (516.42)	\$ (348.84)	\$ (220.50)							\$ (3,249.76)	\$ 5,250.00
Insurance	\$ 2,687.00				\$ (55,890.00)									\$ (5,890.00)	\$ 5,890.00
Marketing / Advertising Exp's	\$ 420.00				\$ (208.00)	\$ (106.48)			\$ (130.00)					\$ (444.48)	\$ 1,000.00
Lawn/Grounds Maint.								\$ (900.00)						\$ -	\$ 300.00
Repair & Maintenance (building)	\$ 22,198.00													\$ (900.00)	\$ 4,700.00
Carriage House Repairs															
MIDTEL (Middleburgh Telephone)	\$ 683.12	\$ (58.87)	\$ (58.87)	\$ (58.87)	\$ (62.10)	\$ (62.10)	\$ (62.10)	\$ (62.30)	\$ (62.30)	\$ (48.60)	\$ (62.48)			\$ (598.59)	\$ 800.00
Capital Improvement-	\$ 2,265.85													\$ -	\$ 6,000.00
Membership															
General Security	\$ 436.12		\$ (109.03)			\$ (109.03)			\$ (109.03)					\$ (327.09)	\$ 600.00
Haunted History Tours															
Web Domain	\$ 49.49		\$ (62.64)	\$ (31.32)	\$ (31.32)	\$ (60.32)		\$ (58.00)		\$ (29.00)	\$ (58.00)			\$ (243.60)	\$ 200.00
Programming Expenses	\$ 300.00														\$ 1,000.00
Archiving/Preservation															\$ 500.00
Miscellaneous	\$ 763.21				\$ (100.86)	\$ (20.00)	\$ (435.84)							\$ (927.78)	\$ 1,000.00
Fundraising Expenses	\$ 2,191.62				\$ (172.45)	\$ (762.00)				\$ (250.00)	\$ (125.00)			\$ (934.45)	\$ 3,500.00
Total Disbursements =	\$ 37,527.07	\$ 681.21	\$ 1,235.45	\$ 988.43	\$ 7,049.43	\$ 1,615.99	\$ 835.73	\$ 1,268.50	\$ 736.10	\$ 769.08	\$ 624.39			\$ (14,893.00)	\$ 33,390.00
Ending Balance =	\$ 9,547.60	\$ 9,556.39	\$ 8,605.94	\$ 7,617.51	\$ 6,815.08	\$ 5,756.09	\$ 9,683.36	\$ 11,169.64	\$ 11,729.14	\$ 12,193.95	\$13,320.06				

** Best House Account is a checking account used to pay all best house bills. Incoming money is deposited from fundraisers, donations, and Best Request.



The Middleburgh Library

& Dr. Best House and Medical Museum

323 Main Street, PO Box 670

Middleburgh, NY 12122

(518) 827-5142

www.middleburghlibrary.info

Middleburgh Library

Director's Report – November 18, 2024

- **Financials:** Please see attached Operating Receipts and amended Operating Receipts for July.

- **Meetings, Workshops & Tours:**

Tuesday October 29 at 9:30 – Director's meeting with MVLS on Zoom to discuss SCPL.

Wednesday November 13 at 9:30 – Joint Automation Council meeting at SALS.

Tuesday November 19 at 2:00 – Online Webinar *Creating Inclusive Libraries for Patrons & Employees*. <https://cdlc.libcal.com/event/12866009>

Thursday November 14 at 2:00 at the Sharon Springs Library – Senior Clerk, Rebecca Young will attend the Youth Services meetup.

- **Programming:**

Our Hogwart's Halloween event was a huge success. Between the two evenings we hosted 85 kids and their parents which means we had around 300 people attend.

- **Grants & Donations:**

We received a \$500 Dream & Do grant from the MVLS Foundation to purchase a convection oven and an induction burner for the community room. Outside groups will be able to use these for their functions and the library will be able to use them for cooking programs.

- **Spotlight:**

I'd like to thank all of our volunteers for helping out with our Hogwart's event: Cyprus Hill Farm and Barber's Farm, our trustees Diane Stewart and her husband Richard Roland, Marilyn Wyman and her husband Rick, Dan Dial and his wife Laura, Kelly Rossmann, Deb Brigadiere and Scott Keidong. I'd like to thank library staff: Rebecca Young, Laura Pelton, Marie Haley and Josh Walther and our wonderful volunteers: Vicki Degroff, Kate Clingon, Sonny Ochs, Andrea Paglieri, Jason Pelton, Beth, Bobbi Ryan, Laura Livingston, The Work Family (Deb, Andy, Lauryn & Jacob and Lauryn's bff Emma) and the Ortiz Family (Ashley, Hunter, Wesley, Michael, Izzy and Ashley's brother Nick!) the VanArdsdale Family (Daisy, George, Zinnia & Tate), Heather Skinner,

Maria McGrail, Michelle Raguso, Rose Ganster, Kay & Emily Hebert and Dominic & Marina Pavoldi. There is no way this event would happen without all of you!

+8

Middleburgh Library

2024

	Month	YTD
Operating Receipts	November	YTD

		YTD
System Grants		
11.3 LLSA 2024		\$1,633.50
11.3 LLSA 2023 (Final)		\$174.60
11.4 Legislative Grants (Bullet Aid)		
11.5 LSTA - System (Summer Reading)		
11.6 Other System Grants		
11.7 Other State Aid (Construction)		
Private Grants		
Create Grant 2024		\$2,500.00
Galasso Grant (General)		
Caples Fund		
Summer Reading Grants		
MVLS Mini Grant		\$173.53
WGY Christmas Wish		\$600.00
Stewarts		\$600.00
Price Chopper		\$300.00
Donation from St. Marks Church		\$795.60
Sterling Insurance		\$250.00
Schoharie Valley Lions Club		\$500.00
Other		
Valley View Liq.(Programming/Harry Potter)		
Fenimore Grant (projector/etc.)		\$12,500.00
Dream & Do Grant (MVLS Foundation)	\$500.00	\$500.00
Total	\$500.00	\$20,527.23

		YTD
Other Receipts		
11.14 Gifts & Endowments		
January		\$2,000.00
February		\$350.00
March		
April		
May		\$75.00
June		\$2,156.00

Middleburgh Library

2024

	Month	YTD
Operating Receipts	November	YTD
July		\$651.50
August		\$500.00
September		\$100.00
October		
November	\$50.00	\$50.00
December		
Total Gifts & Endowments	\$50.00	\$5,882.50
11.15 Fundraising		
Concerts		\$4,920.50
Book Sale		\$1,435.00
Book Nook		\$9.00
Christmas Cards (Anne Lamont)		
Crock Pot Cook off		\$465.00
Carnival (Food donations)		\$45.00
Basket Raffle	\$199.00	\$199.00
5x5 Art Sale (2023)		\$40.00
Total Fundraising	\$199.00	\$7,113.50
11.16 Donation Jar/Desk		
1-Jan		\$30.00
2-Feb		\$94.00
3-Mar		\$75.00
4-Apr		\$176.00
5-May		\$225.00
6-Jun		\$104.00
7-Jul		\$175.00
8-Aug		\$72.00
9-Sep		\$61.00
10-Oct.	\$50.00	\$50.00 *
11-Nov.		
12-Dec.		
Total Donation Jar/Desk	\$50.00	\$1,062.00
11.17 Other		
Refund from Personnel Concepts		
Reimbursement from SCPL for book		\$32.77
Reimbursement from COB for book		\$19.99
Reimbursement from BH for hardware store charges		\$170.49

Middleburgh Library

2024

	Month	YTD
Operating Receipts	November	YTD

Book Replacement fines		\$31.00
Book Reimbursement /Gloversville		\$20.99
Reimbursement from the BH		\$47.67
School Tax Funds		
Total Other	\$0.00	\$322.91
History & Genalogy Room		
Total	\$799.00	\$34,908.14
Petty Cash Reimbursement		

MIDDLEBURGH LIBRARY ASSOCIATION
FENIMORE ASSET MANAGEMENT, INC 2024

SPENCER BEQUEST	2023	January	February	March	April	May	June	July	August	September	October	November	December
Earnings		\$ 247,451.58	\$ 249,356.10	\$ 264,012.51	\$ 274,967.21	\$ 260,474.03	\$ 266,468.66	\$ 264,277.27	\$ 277,818.40	\$ 285,039.64	\$ 290,058.71	\$ 283,332.49	\$ 0.00
Current Year Contributions		\$ 1,904.52	\$ 14,656.41	\$ 10,954.70	\$ (14,493.18)	\$ 5,994.63	\$ (2,191.39)	\$ 13,541.19	\$ 7,221.24	\$ 5,019.07	\$ (6,726.22)		
Withdrawals		\$ -											
Total Portfolio Net Worth =		\$ 247,451.58	\$ 249,356.10	\$ 264,012.51	\$ 274,967.21	\$ 260,474.03	\$ 266,468.66	\$ 264,277.27	\$ 277,818.40	\$ 285,039.64	\$ 290,058.71	\$ 283,332.49	

**Spencer Bequest is a Fenimore Asset interest earning portfolio managed by the Board of Trustees that can not be drawn down below \$124,000.00.

BEST BEQUEST	#	January	February	March	April	May	June	July	August	September	October	November	December
Earnings		\$ 93,026.72	\$ 94,227.72	\$ 99,394.09	\$ 103,466.18	\$ 92,716.53	\$ 95,273.69	\$ 94,340.60	\$ 98,918.92	\$ 101,496.17	\$ 103,104.08	\$ 102,203.27	\$ 0.00
Current Year Contributions		\$ 1,201.00	\$ 5,166.37	\$ 4,072.09	\$ (10,749.65)	\$ 2,557.16	\$ (933.09)	\$ 4,578.32	\$ 2,577.25	\$ 1,607.91	\$ (900.81)		
Withdrawals													
Total Portfolio Net Worth =		\$ 93,026.72	\$ 94,227.72	\$ 99,394.09	\$ 103,466.18	\$ 92,716.53	\$ 95,273.69	\$ 94,340.60	\$ 98,918.92	\$ 101,496.17	\$ 103,104.08	\$ 102,203.27	

**Best Bequest is a Fenimore Asset interest earning portfolio used to for Best House expenses only when other Best House funding is exhausted or currently unavailable.

Best House Advisory Committee Meeting – November 6, 2024

Meeting started at 5:00 pm (Note: No meeting was held in October).

Present: Bobbi Ryan, Terry Pavoldi, Kelly Rossmann and Suzi Strakosh-Kochersberger, Sarah Hunt, Deborah Brigadier and Laura Clark.

Treasurer's Report: Kelly reported September's ending balance of \$ 12,193.95 (\$ 1,233.89 in receipts/\$ 769.08 in disbursements). Also, October's ending balance of \$ 13,320.06 (\$ 1,750.50 in receipts/\$624.39 in disbursements). The web domain yearly fee of \$ 19.17 was paid for by Kelly Rossmann (a donation).

Discussion:

- Electrical wire being stored in garage (for Electrician to install outlets in garage).
- Furnace serviced and dehumidifier leak repaired on 9/19/24.
- General Security came and replaced dead batteries in sensor in the Front Parlor.
- Melissa Neely returning on 11/16 @ 3pm for another Psychic Medium event.
- Dumpster needed to discard items in Carriage House that are no longer useful.
- Library's Black Light will now be stored at the Best House (in Carriage House).
- Tree still needs to be evaluated by an Arborist(keep vs removing tree).
- Need to contact Tony Irwin for a Home Inspection (ask an Engineer to come too).
- Windowpanes will be replaced in the next few weeks by Lenny Coons.
- Lally Columns need to be installed in basement for support. Steve Ryan can install.
- Discussion about both side porch repair and front porch repair (due to dry rot).
- Back porch was painted by Laura C, Bobbi and Suzi-looks great!
- Thank you to all the volunteers who helped make October events successful.
- M.O.M.S. discussion (downstairs of house open for tours, apple crisp in carriage house, Shortsville Reindeer and Mim's Lemonade on lawn selling hot chocolate).
- Decorate BH on 11/16 @ 9am for the holiday.

ACTION ITEM:

- Contact Tony Irwin for home inspection.
- Contact Arborist to evaluate our tree.

Meeting ended 5:35pm

Next meeting: December 4, 2024

Minutes submitted by Kelly Rossmann

Proposed amendment to Middleburgh Library Association By-Laws

All trustees shall have the right to attend meetings remotely, either by phone or via an online application, and participate in discussion, if that trustee is unable to attend in person due to illness, inclement weather, work commitments, or other valid reason.

A trustee attending remotely shall be considered part of the necessary quorum. However, a physically absent trustee shall not have the right to vote on any library matter.