

Middleburgh Library Association
Board of Trustees Monthly Meeting
December 20, 2021

1. Call to Order and Welcome

A. Time – 6:04 pm

B. Present: Sonny Ochs (Co-President), Diane Stewart (Co-President), Terry Pavoldi (Director), Kelly Rossmann (Treasurer), Cora Forslund, Mal Martin, Andrea Paglieri, Carrie Foland

Absent: Marilyn Wayman (Secretary), Deborah Brigadier, Maria McGrail

2. Pledge of Allegiance

3. Agenda: Questions and Adoption

Cora Forslund requested “Bus Trip” be added to New Business C on the agenda. Motion to accept agenda with addition Kelly Rossmann, 2nd Mal Martin.

Aye – 7 No – 0 Abstain – 0

4. Approval of Minutes

Motion to accept November 2021 minutes Mal Martin, 2nd Carrie Foland

Aye – 7 No – 0 Abstain – 0

5. Treasurer’s Report

Kelly informed the board that Judy Strauss has sold her company and it is now BQ Accounting. Judy is still with them, but the person who handled our accounts, Amy, is no longer with them. Katie is our new contact person. She reported the Best House had receipts of \$677 for November and expenditures of \$394.84. Discussed the letter under question to be sent to the school about the collecting of taxes. She will contact the school’s business office to ask what they need. The Money Market Account and the Fund Raising Account are closed now and come January will not be in our BOT meeting packet.

Motion to accept Treasurer Report Cora Forslund, 2nd Andrea Paglieri

Aye – 7 No – 0 Abstain – 0

6. Director’s Report

There was a discussion on going fine free. We are the only library except Schenectady that still charges fines for overdue items. Motion was made to go fine free by Diane Stewart, 2nd by Sonny Ochs

Aye – 7 No – 0 Abstain – 0

Motion made to accept Joint Automation contract Mal Martin, 2nd Andrea Paglieri

Aye – 7 No – 0 Abstain – 0

Terry has applied for a grant for Virtual Programs and Sonny & Terry have put in for a grant for Sonny's concert series. Grants will be determined in February 2022.

Terry reported on interviewing 3 people for the library clerk position. She said all 3 were qualified but she has narrowed it down to 1 person.

Motion to accept Director's Report Mal Martin, 2nd Kelly Rossman

Aye- 7 No – 0 Abstain - 0

7. Committee Reports

a. BHAC - In the absence of Deb Brigadier, BH Director, Kelly Rossman gave a brief report. A correction in the November BH minutes was made to say "Diane suggested" not "Kelly suggested" issue with keeping doors unlocked when people are at the BH with the new exit signs. Discussed the \$45,000 donation from Nick Juried to the Best House to pay for mold remediation and air exchange system.

Motion to accept Nick Juried's donation of \$45,000.00 to the Best House Kelly Rossman, 2nd Mal Martin

Aye – 7 No – 0 Abstain - 0

8. Old Business

a. Basket Raffle did very well during Miracle On Main Street. Mal Martin will be pulling the winning tickets on Wednesday, Dec. 22nd at 7:30 rather than Tuesday, Dec. 21st.

b. Miracle On Main Street went very well. We had a lot of people come in and kids participated in the "Find the Gingerbread Men" that Maria McGrail set up.

c. Board Candidates. Diane, Terry and Kelly have been speaking to people about joining the board of trustees and we encourage all current board members to help with the search for new members.

9.. New Business

a. Personnel Committee needs to meet to do a director evaluation. Mal Martin, Deb Brigadier and Diane Stewart are on the committee and Mal will set up a committee meeting.

b. Policy Committee needs to meet and choose chairperson.

c. Cora Forslund told us about a possible fund raising bus trip. It was decided at this time to table the plan until we know more about Covid restrictions, etc.

10. Public Comment – none

11. Adjourned 6:50 pm

Motion to adjourn Carrie Foland, 2nd Andrea Paglieri

Aye- 7 No -0 Abstain – 0

Next meeting Monday, January 17, 2022 @ 6 p.m.

Minutes submitted by Diane Stewart

Middleburgh Library Association

Account QuickReport

As of December 31, 2021

Type	Date	Num	Name	Memo	Split	Amount	Balance
NBT Bank - 523901							
Check	12/08/2021	5938	Midtel	Acct# 000666...	Technology/Tel...	-153.89	83,480.63
Check	12/08/2021	5939	Laraway's, Inc	Acct# 1923	Heating Fuel	-438.16	83,326.74
Check	12/08/2021	5940	Carver Sand & Gravel	Ticket # 551419	Maintenance	-120.09	82,888.58
Check	12/08/2021	5941	Cobleskill Agway	Acct #531	Building Repairs	-82.79	82,768.49
Check	12/08/2021	5942	DJ Refuse		Utilities	-50.00	82,685.70
Check	12/08/2021	5943	Ben Pierson		Building Repairs	-500.00	82,635.70
Check	12/08/2021	5944	Staples Business Cr...	Acct# 369430	Office/Library ...	-61.17	82,135.70
Check	12/08/2021	5945	Staples Business Cr...	Acct# 374720	Office/Library ...	-210.99	82,074.53
Check	12/08/2021	5946	Demco	Acct# 740049...	Office/Library ...	-249.12	81,863.54
Check	12/08/2021	5947	Mohawk Valley Libra...	Inv# 3940 & 3...	-SPLIT-	-1,469.00	81,614.42
Check	12/08/2021	5948	Pictorial History Press	Invoice 147	Maintenance	-27.95	80,145.42
Check	12/08/2021	5949	Ingram Library Servi...	Account # 20...	Books, Periodi...	-718.36	80,117.47
Check	12/08/2021	5950	Baker & Taylor	Cust # 75032...	Books, Periodi...	-97.10	79,399.11
Check	12/08/2021	5951	U.S. Postal Service	Box # 670	Office/Library ...	-130.00	79,302.01
Check	12/08/2021	5952	The Hanover Insura...	Cus# 151337...	-SPLIT-	-1,170.89	79,172.01
Check	12/08/2021	5953	J Strauss & Associa...	Invoice # 1456	Bookkeeping / ...	-575.00	78,001.12
Check	12/08/2021	5954	Middleburgh Library ...	Reimbursement	-SPLIT-	-1,198.60	77,426.12
Check	12/08/2021	5955	Teresa Pavoldi	Reimbursement	Programs	-95.71	76,227.52
Check	12/08/2021	5956	Richard Roland	Reimbursement	Building Repairs	-13.97	76,131.81
Liability Check	12/14/2021		QuickBooks Payroll ...	Created by P...	-SPLIT-	-3,322.37	72,795.47
Paycheck	12/15/2021	DD1969	Pavoldi, Teresa M	Direct Deposit	-SPLIT-	0.00	72,795.47
Paycheck	12/15/2021	DD1972	Haley, Marie	Direct Deposit	-SPLIT-	0.00	72,795.47
Paycheck	12/15/2021	DD1973	LaMont, Anne M	Direct Deposit	-SPLIT-	0.00	72,795.47
Paycheck	12/15/2021	DD1974	Roland Jr, Richard I	Direct Deposit	-SPLIT-	0.00	72,795.47
Paycheck	12/15/2021	DD1975	Young-Chertizard, R...	Direct Deposit	-SPLIT-	0.00	72,795.47
Paycheck	12/15/2021	DD1970	DeGroff, Vicki L	Direct Deposit	-SPLIT-	0.00	72,795.47
Paycheck	12/15/2021	DD1971	Diamond, Michael J	Direct Deposit	-SPLIT-	0.00	72,795.47
Check	12/28/2021	5957	Teresa Pavoldi	Reimbursement	-SPLIT-	-78.26	72,717.21
Bill Pmt -Check	12/28/2021	5958	Baker & Taylor		Short Term Lo...	-23.19	72,694.02
Bill Pmt -Check	12/28/2021	5959	Middleburgh Library ...		Short Term Lo...	-68.16	72,625.86
Bill Pmt -Check	12/28/2021	5960	National Grid	Account # 67...	Short Term Lo...	-410.53	72,215.33
Bill Pmt -Check	12/28/2021	5961	Sally Ziegler	Felt Bulb Bon...	Short Term Lo...	-33.81	72,181.52
Bill Pmt -Check	12/28/2021	5962	The Shed Family an...		Short Term Lo...	-1,607.50	70,574.02
Bill Pmt -Check	12/28/2021	5963	Baker & Taylor	Account #H58...	Short Term Lo...	-21.74	70,552.28
Liability Check	12/29/2021	E-pay	NYS Employment C...	141397376 1 ...	-SPLIT-	-704.81	69,847.47
Liability Check	12/29/2021		QuickBooks Payroll ...	Created by P...	-SPLIT-	-3,328.30	66,519.17
Check	12/29/2021	5969	The Library Store	Order Id 6026...	Equipment	-1,954.21	64,564.96
Check	12/29/2021	5970	Playaway	Playaway lau...	Programs	-1,169.92	63,395.04
Check	12/29/2021	5971	AWE Digital Learnin...	Computer	Computers	-6,113.00	57,282.04
Check	12/29/2021	5972	Jo-Ann Shores, LLC	Subscription fee	Memberships	-500.00	56,782.04
Check	12/29/2021	5973	Middleburgh Library ...	Lowes Reimb...	Equipment	-1,337.52	55,444.52
Paycheck	12/30/2021	DD1976	Pavoldi, Teresa M	Direct Deposit	-SPLIT-	0.00	55,444.52
Paycheck	12/30/2021	DD1977	DeGroff, Vicki L	Direct Deposit	-SPLIT-	0.00	55,444.52
Paycheck	12/30/2021	DD1979	Haley, Marie	Direct Deposit	-SPLIT-	0.00	55,444.52
Paycheck	12/30/2021	DD1980	LaMont, Anne M	Direct Deposit	-SPLIT-	0.00	55,444.52

Middleburgh Library Association
Account QuickReport
As of December 31, 2021

Type	Date	Num	Name	Memo	Split	Amount	Balance
Paycheck	12/30/2021	DD1981	Young-Cherizard, R...	Direct Deposit	-SPLIT-	0.00	55,444.52
Paycheck	12/30/2021	DD1978	Diamond, Michael J	Direct Deposit	-SPLIT-	0.00	55,444.52
Total NBT Bank - 523901							55,444.52
TOTAL							55,444.52

Middleburgh Library Association
Profit & Loss Budget vs. Actual NO BEST NO BLDG
 January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
History & Genealogy Room Income	70.00	100.00	-30.00	70.0%
John Bouck Memorial Aid / Grants	20,000.00			
Grants	2,350.00	4,000.00	-1,650.00	58.8%
LLSA	2,168.67			
Aid / Grants - Other	0.00	900.00	-900.00	0.0%
Total Aid / Grants	4,518.67	4,900.00	-381.33	92.2%
Fundraisers				
Concert	370.00			
Book Sale	1,213.50			
Fundraisers - Other	124.00	2,500.00	-2,376.00	5.0%
Total Fundraisers	1,707.50	2,500.00	-792.50	68.3%
Donations, Gifts and Endowments	8,601.06	5,000.00	3,601.06	172.0%
Library Tax Funds	0.00	159,052.50	-159,052.50	0.0%
Total Income	34,897.23	171,552.50	-136,655.27	20.3%
Expense				
Bldg Operation / Maint				
Building Repairs	2,046.40	4,000.00	-1,953.60	51.2%
Equipment Repairs	549.00			
Maintenance	773.34			
Bldg Operation / Maint - Other	1,607.50	5,000.00	-3,392.50	32.2%
Total Bldg Operation / Maint	4,976.24	9,000.00	-4,023.76	55.3%
Bookkeeping / Accounting	1,964.50	2,500.00	-535.50	78.6%
Books, Periodicals & Audio Visu	10,879.32	14,500.00	-3,620.68	75.0%
Employee Benefits	0.00	100.00	-100.00	0.0%
Fundraiser Expenses	0.00	200.00	-200.00	0.0%
History & Genealogy Room Exp	38.37	200.00	-161.63	19.2%
Insurance				
Building/Liability	11,304.65	5,600.00	5,704.65	201.9%
Directors & Officers	1,756.00	900.00	856.00	195.1%
Flood	3,245.00	3,400.00	-155.00	95.4%
Insurance - Other	-878.00			
Total Insurance	15,427.65	9,900.00	5,527.65	155.8%
Miscellaneous				
Advertising	239.99	100.00	139.99	240.0%
Election Expenses	300.00	0.00	300.00	100.0%
Licenses	542.01	500.00	42.01	108.4%
Memberships	712.75	300.00	412.75	237.6%
Safe Deposit Box Rental	43.20	50.00	-6.80	86.4%
Miscellaneous - Other	5,064.13	500.00	4,564.13	1,012.8%
Total Miscellaneous	6,902.08	1,450.00	5,452.08	476.0%
Office/Library Supplies	2,340.60	3,200.00	-859.40	73.1%
Postage and Freight	154.55	250.00	-95.45	61.8%
Professional Fees	0.00	300.00	-300.00	0.0%
Programs	4,306.26	1,700.00	2,606.26	253.3%
Reconciliation Discrepancies	-0.30			
Salaries and Wages				
Gross Payroll	91,096.59	93,600.00	-2,503.41	97.3%
Payroll Taxes	7,661.69	7,300.00	361.69	105.0%
Workers Comp & Disability	100.00	4,500.00	-4,400.00	2.2%
Total Salaries and Wages	98,858.28	105,400.00	-6,541.72	93.8%
Technology/Telecommunications	9,125.12	6,700.00	2,425.12	136.2%

Middleburgh Library Association
Profit & Loss Budget vs. Actual NO BEST NO BLDG
 January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
Utilities				
Electricity	3,642.85	5,000.00	-1,357.15	72.9%
Heating Fuel	4,862.74	6,000.00	-1,137.26	81.0%
Water & Sewer	1,113.63	850.00	263.63	131.0%
Utilities - Other	50.00			
Total Utilities	9,669.22	11,850.00	-2,180.78	81.6%
Total Expense	164,641.89	167,250.00	-2,608.11	98.4%
Net Ordinary Income	-129,744.66	4,302.50	-134,047.16	-3,015.6%
Other Income/Expense				
Other Income				
Interest Income	89.15	0.00	89.15	100.0%
Total Other Income	89.15	0.00	89.15	100.0%
Net Other Income	89.15	0.00	89.15	100.0%
Net Income	-129,655.51	4,302.50	-133,958.01	-3,013.5%

**MIDDLEBURGH LIBRARY ASSOCIATION
MONEY MARKET ACCOUNT 2021**

TREASURERS REPORT	2020	January	February	March	April	May	June	July	August	September	October	November	December
Beginning Balance =	\$ 160,856.71	\$ 191,297.50	\$ 191,301.86	\$ 159,316.54	\$ 144,329.81	\$ 144,342.97	\$ 129,355.62	\$ 129,366.51	\$ 114,377.10	\$ -	\$ -	\$ -	\$ -
Interest	\$ 96.94	\$ 54.36	\$ 534.68	\$ 13.27	\$ 13.16	\$ 12.65	\$ 10.89	\$ 10.59	\$ 8.77	\$ -	\$ -	\$ -	\$ -
Taxes Collected	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Deposits	\$ 152,495.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Less Transfer to Checking Acct.	\$ 122,151.35	\$ 50.00	\$ (532,000.00)	\$ (15,000.00)	\$ -	\$ (15,000.00)	\$ -	\$ (15,000.00)	\$ (114,385.87)	\$ -	\$ -	\$ -	\$ -
Less Transfer to Building Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance =	\$ 191,297.50	\$ 191,301.86	\$ 159,316.54	\$ 144,329.81	\$ 144,342.97	\$ 129,355.62	\$ 129,366.51	\$ 129,377.10	\$ 114,385.87	\$ 0.00	\$ -	\$ -	\$ -

**Money Market Account is an account used for depositing tax collected funds into. Tax money then gets transferred into "Director's Account" as needed for general library expenses.

**MIDDLEBURGH LIBRARY ASSOCIATION
FENIMORE ASSET MANAGEMENT, INC 2021**

SPENCER BEQUEST	2020	January	February	March	April	May	June	July	August	September	October	November	December
Beginning Balance =	\$ 162,510.22	\$ 162,510.22	\$ 157,745.04	\$ 171,712.08	\$ 213,595.99	\$ 225,303.55	\$ 226,683.46	\$ 226,683.46	\$ 229,070.53	\$ 231,489.60	\$ 221,720.71	\$ 234,368.61	\$ 232,756.77
Earnings	\$ -	\$ (54,765.18)	\$ 513,967.04	\$ 9,924.61	\$ 11,707.56	\$ 13,379.91	\$ 13,174	\$ 52,249.33	\$ 52,419.07	\$ (59,768.89)	\$ 512,729.83	\$ (51,611.84)	\$ 515,529.65
Current Year Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Withdrawals	\$ -	\$ -	\$ -	\$ 31,959.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Portfolio Net Worth =	\$ 162,510.22	\$ 157,745.04	\$ 171,712.08	\$ 213,595.99	\$ 225,303.55	\$ 226,683.46	\$ 226,683.46	\$ 229,070.53	\$ 231,489.60	\$ 221,720.71	\$ 234,368.61	\$ 232,756.77	\$ 248,286.42

**Spencer Bequest is a Fenimore Asset Interest earning portfolio managed by the Board of Trustees that can not be drawn down below \$124,000.00.

BEST BEQUEST	2020	January	February	March	April	May	June	July	August	September	October	November	December
Beginning Balance =	\$ 91,725.96	\$ 91,725.96	\$ 89,270.80	\$ 88,079.49	\$ 92,586.52	\$ 98,512.31	\$ 90,542.55	\$ 90,542.55	\$ 90,540.26	\$ 91,845.42	\$ 88,538.82	\$ 94,040.18	\$ 92,750.52
Earnings	\$ -	\$ (52,455.16)	\$ 51,408.69	\$ 54,507.03	\$ 55,925.79	\$ 51,030.24	\$ (51,195.40)	\$ 51,305.16	\$ 51,305.16	\$ (51,306.60)	\$ 55,527.16	\$ (51,289.66)	\$ 55,449.52
Current Year Contributions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Withdrawals	\$ -	\$ -	\$ (18,600.00)	\$ -	\$ -	\$ -	\$ (8,000.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Portfolio Net Worth =	\$ 91,725.96	\$ 89,270.80	\$ 88,079.49	\$ 92,586.52	\$ 98,512.31	\$ 99,542.55	\$ 90,347.15	\$ 90,540.26	\$ 91,845.42	\$ 88,538.82	\$ 94,040.18	\$ 92,750.52	\$ 98,200.04

**Best Bequest is a Fenimore Asset Interest earning portfolio used to for Best House expenses only when other Best House funding is exhausted or currently unavailable.

MIDDLEBURGH LIBRARY ASSOCIATION
BEST HOUSE 2021

TREASURERS REPORT	2020	January	February	March	April	May	June	July	August	September	October	November	December	2021 Actual	2020 Budget
BEGINNING BALANCE	\$ 2,821.97	\$ 52.37	\$ 3,293.05	\$ 3,083.26	\$ 2,215.32	\$ 1,481.33	\$ 770.29	\$ 9,391.28	\$ 9,427.82	\$ 9,192.58	\$ 8,904.65	\$ 8,959.70	\$ 9,241.86		
RECEIPTS:															
Fenimore Asset Management	\$ 6,100.00	\$ 4,500.00					\$ 8,000.00					\$ 250.00	\$ 200.00	\$ 12,500.00	
Unrestricted Donations (non-tour)	\$ 150.00						\$ 75.00							\$ 555.00	
Tours / Programs	\$ 675.06						\$ 455.00	\$ 257.00	\$ 231.00	\$ 145.00	\$ 235.00	\$ 427.00		\$ 1,845.00	
4th Friday Donations							\$ 72.00	\$ 156.00	\$ 60.00					\$ 288.00	
Restricted Donations															
Carriage House Repairs															
Fundraising - Other							\$ 15.00								
Village Tax Bill Appeal														\$ 110.00	
Paranormal Event							\$ 300.00							\$ 300.00	
Miracle on Main Street	\$ 134.00												\$ 553.00	\$ 553.00	
Total Receipts =	\$ 7,059.06	\$ 4,500.00	\$ -	\$ -	\$ 175.00	\$ 60.00	\$ 8,902.00	\$ 413.00	\$ 291.00	\$ 145.00	\$ 235.00	\$ 677.00	\$ 753.00	\$ 16,151.00	
DISBURSEMENTS:															
Village Water & Sewer	(\$ 386.83)					\$ (76.30)			\$ (76.30)			\$ (102.40)		\$ (255.00)	\$ 300.00
National Grid	(\$ 848.34)	\$ (106.75)	\$ (107.90)	\$ (97.89)	\$ (86.07)	\$ (66.59)	\$ (69.57)	\$ (87.78)	\$ (103.85)	\$ (91.90)	\$ (68.09)	\$ (74.20)	\$ (74.61)	\$ (1,035.20)	\$ 800.00
Fuel Oil / Service	(\$ 3,144.42)	\$ (1,054.02)		\$ (721.87)	\$ (564.56)	\$ (406.11)		\$ (40.50)				\$ (68.47)	\$ (241.96)	\$ (3,097.49)	\$ 4,500.00
Insurance	(\$ 4,100.00)														
Marketing / Advertising Exp's							\$ (157.09)			\$ (277.00)				\$ -	\$ 2,700.00
Lawn/Grounds Maint.										\$ (15.85)				\$ (94.45)	\$ 700.00
Repair & Maintenance (building)	(\$ 69.39)					\$ (60.69)	\$ (5.99)		\$ (22.91)	\$ (15.85)				\$ (554.97)	\$ 2,000.00
Carriage House Repairs	\$ 0.00								\$ (275.00)		\$ (63.98)				
MIDTEL (Middleburgh Telephone)	(\$ 570.00)	\$ (98.55)													
Capital Improvement-	\$ (113.24)			\$ (48.18)	\$ (48.36)	\$ (48.36)	\$ (48.36)	\$ (48.18)	\$ (48.18)	\$ (48.18)	\$ (47.88)	\$ (47.88)	\$ (49.82)	\$ (581.13)	\$ 500.00
Memberships	\$ 0.00													\$ -	\$ -
General Security	(\$ 407.56)		\$ (101.89)			\$ (101.89)								\$ -	\$ 250.00
Haunted History Tours	\$ 0.00											\$ (101.89)		\$ (305.67)	\$ 450.00
Web Domain	\$ 0.00														\$ -
Programming Expenses	(\$ 61.00)														\$ 270.00
Archiving/Preservation	\$ 0.00														\$ 2,000.00
Miscellaneous	(\$ 128.88)							\$ (200.00)						\$ -	\$ 1,000.00
Fundraising Expenses	\$ 0.00					\$ (11.10)							\$ (81.47)	\$ (292.57)	\$ 500.00
Total Disbursements =	(\$ 9,828.66)	\$ (1,259.32)	\$ (209.79)	\$ (867.94)	\$ (908.99)	\$ (771.04)	\$ (281.01)	\$ (376.46)	\$ (526.24)	\$ (432.93)	\$ (179.95)	\$ (394.84)	\$ (447.06)	\$ (6,655.57)	\$ 1,000.00
Ending Balance =	\$ 52.37	\$ 3,293.05	\$ 3,083.26	\$ 2,215.32	\$ 1,481.33	\$ 770.29	\$ 9,391.28	\$ 9,427.82	\$ 9,192.58	\$ 8,904.65	\$ 8,959.70	\$ 9,241.86	\$ 9,567.80		\$ 17,920.00

** Best House Account is a checking account used to pay all best house bills. Incoming money is deposited from fundraisers, donations, and Best Request.



The Middleburgh Library

& Dr. Best House and Medical Exhibit

323 Main Street, PO Box 670

Middleburgh, NY 12122

(518) 827-5142

www.middleburghlibrary.info

Middleburgh Library

Director's Report – January 13, 2022

- **Financials:** Please see attached Operating Receipts.

Meetings and Workshops:

Wednesday January 5th at 2:30: I attended a literature programming meeting with members of MVLS.

Wednesday January 6th at 9:30 I attended Director's Council.

Monday January 10th at 10:00: I attended a Zoom meeting of the Schoharie County Library Directors.

Wednesday January 12th at 9:30 I will be attending the Joint Automation Council meeting via Zoom.

Wednesday January 12th at 2:30 I will be attending a webinar entitled *Program Planning Made Easy*.

- **Grants:**

Fam Funds: We received a \$750 grant from an anonymous patron's Fam Fund account to be used for programming.

- **Donation:**

We have received a bequest from the will of Margaret Bliss in the amount of \$25,000. Half of the bequest is meant for the Local History and Genealogy collection and the other half to be used for the library "construction expense debt." In addition the History Room is the beneficiary of a specific bequest of certain volumes from Margaret's historical library collection. (Letter attached)

- **Programming:**

Most of our programming at the moment is virtual until we get over the surge in COVID - storytime is still available in person.

- **Spotlight:**

Thank you to Mal, Aidan and Tadhg Martin who did such an excellent job pulling the winners for our basket raffle! Everyone enjoyed it!

Middleburgh Library

2022

Month	YTD
January	YTD

	January	YTD
System Grants		
11.3 LLSA 2022		
11.3 LLSA 2021		
11.4 Legislative Grants (Bullet Aid)		
11.5 LSTA - System (Summer Reading)		
11.6 Other System Grants		
11.7 Other State Aid (Construction)		
Private Grants		
SEEC Grant		
Galasso Grant (General)	\$2,500.00	\$2,500.00
Caples Fund		
Summer Reading Grants		
MVLS Mini Grant		
Sterling Insurance		
Stewarts		
Donation from Theresa Kahrs		
Price Chopper		
Donation from St. Marks Church		
Other		
Fam Funds (for Programming)	\$750.00	\$750.00
Total	\$3,250.00	\$3,250.00

	YTD
Other Receipts	
11.14 Gifts & Endowments	
January	\$450.00
February	\$450.00
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
Total Gifts & Endowments	\$450.00

Middleburgh Library

2022

	Month	YTD
	January	YTD

11.15 Fundraising

Concerts		
Book Sale	\$50.00	\$50.00
Book Nook		
Tie - dye t shirts		
Yoga		
Wellness Fair		
Kayak Raffle		
Snow shoe raffle		
Chili Cook-Off		
SRP T-Shirts		
Basket Raffle	\$182.00	\$182.00
Movie		
T-shirts		
Qi Gong		
Tag Day		
Bus Trip (Best House)		
Yeti Cooler Raffle		
Bottle & Can Redemption		
Fire Pit		
Jar/Desk	\$199.00	\$199.00
Total Fundraising	\$431.00	\$431.00

11.16 Library Charges

1-Jan		
2-Feb		
3-Mar		
4-Apr		
5-May		
6-Jun		
7-Jul		
8-Aug		
9-Sep		
10-Oct.		
11-Nov.		
12-Dec.		
Total Library Charges	\$0.00	\$0.00

11.17 Other

Book Reimburement from Johstown		
Reimbursement from Fire Ins.		
SRP T-Shirts		
Reimbursement for BH Keys		
Book Replacement fines		
Book Reimbursement from SCPL		
Reimbursement for chairs		

Middleburgh Library

2022

	Month	YTD
	January	YTD

School Tax Funds		
Total Other	\$0.00	\$0.00
History & Genalogy Room		
Total	\$4,131.00	\$4,131.00
Petty Cash Reimbursement		

ROWLANDS, LEBROU & GRIESMER, PLLC

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(518) 689-4849 (FAX)
www.rldlawny.com

January 6, 2022

Teresa Pavoldi, Director
Middleburgh Library
P.O. Box 670
Middleburgh, NY 12122

Re: Estate of Margaret N. Bliss
Albany County Surrogate's Court File No.: 2021-1257

Dear Ms. Pavoldi:

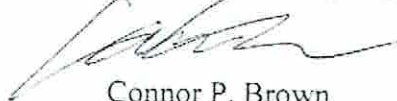
As you may know, my firm represents Martha B. Royle and Susan S. deBruijn in their capacity as the Co-Executors of the Estate of Margaret Bliss. Under Article Third of Margaret's Will, the Middleburgh Library is a beneficiary of a general bequest in the amount of \$25,000, one-half designated for its construction expense debt and one-half designated for its genealogical and local history collection. Additionally, under Article Tenth of the Will, the library is the beneficiary of a specific bequest of certain volumes from Margaret's historical library collection.

At this time, the Co-Executors are prepared to distribute the library's general bequest under the Will. It is our understanding that the volumes from Margaret's collection have previously been delivered to the library. I am enclosing a Receipt and Release for your review and signature. If the Receipt and Release meets with your approval, kindly sign and date it where indicated, in the presence of a notary public, and return it to our office in the postage-paid envelope included for your convenience. Once our office has received your signed Receipt and Release, a check for your general bequest will be mailed to you. We will hold the Receipt and Release form in escrow until you receive the check.

If you have any questions regarding the above, please feel free to contact me at (518) 250-4264 ext. 335 or by email to cbrown@rldlawny.com.

Sincerely yours,

ROWLANDS, LEBROU & GRIESMER, PLLC



Connor P. Brown
Legal Clerk

Enclosures

cc: Maggi Royle & Sue deBruijn, via email

S:\R\DOCS\R ROYLE-Martha Royle and Susan deBruijn-Estate of Margaret N. Bliss-3433 01 Receipts and Releases - Specific Bequests Specific Bequest Letters to Beneficiaries.docx



Middleburgh, NY 12122



1568 Clauverwie Road, Middleburgh, NY 12122

BHAC Meeting

Monday, December 27, 2021 @ 6:00PM

The Middleburgh Library

Attending: Debbie, Diane, Andrea, Nora, Terry, Carrie, Kelly

Best House Advisory Committee (BHAC):

- The Juried donation has been received. Diane stated that the library's Board of Trustees should vote on the two proposals (mold remediation and air quality) for the use of the donation. Diane will forward both proposals to the library's board.
- "Botulism" bottles in the basement will be removed by the mold remediation contractor.

Building and Grounds:

- A small oil leak in the valve on the oil tank was discovered. It appears to be a simple fix.
- Plumbers and a roofing contractor need to be contacted for minor problems in the BH. Members suggested a few folks to get in touch with.
- Snow plowing will be done by the usual fellow, who only plows the BH driveway if the snowfall is significant. The bill is sent to the library.

Events and Programs:

- Bobbi had a good attendance at the BH on Miracle on Main Street. She donated \$53 from the "Decorate a Christmas Tree Ornament" event.

Finances:

- Aidan Martin donated \$200 from his completed Eagle Scout project that he did for the library.
- The Dental Group in Schoharie donated \$500.
- \$394.84 in expenditures was noted.

Next BHAC Meeting: Monday, January 24, 2022