

**Middleburgh Library Association
Board of Trustees Monthly Meeting via Zoom
February 21, 2022**

I. Call to Order and Welcome

A. Time – 6:04 pm

B. Present: Terry Pavoldi (Director), Sonny Ochs, Diane Stewart, Kelly Rossmann, Carrie Foland, Cora Forslund, Andrea Paglieri, Deborah Brigadier (Best House Director), Marie McGrail (arrived 6:09 pm and left meeting at 6:52 pm.

Absent: Mal Martin, Marilyn Wyman.

C. Guests: none

2. Pledge of Allegiance waived

3. Agenda: Questions and Adoption

Motion to accept agenda: Andrea Paglieri; 2nd Deborah Brigadier.

i. Aye – 7 No – 0 Abstain – 0

4. Approval of Minutes

Motion to accept January 17, 2022 minutes: Cora Forslund; 2nd Andrea Paglieri

i. Aye – 7 No – 0 Abstain – 0

At 6:09 pm Maria McGrail joined meeting via Zoom.

5. Treasurer's Report

a. Kelly agrees with accounting firm's numbers for January Account Quick Books, but not Profit & Loss and will look at that statement further.

Kelly went over new insurance rates for Library and Best House. She suggests we put more in 2022 budget as prices have gone up. Best House did reimburse library for 2020 insurance premium.

Motion to transfer \$4100 to Library from Best House for Best House portion of insurance premium: Andrea Paglieri; 2nd Diane Stewart

- i. Aye – 8 No- 0 Abstain – 0

The new shed and its contents were added to the insurance coverage for \$36 per year but the insurance company waived the premium for this year.

Discussion on going to automatic payment of National Grid and Midtel monthly bills

Motion to go to automatic payment for National Grid and Midtel monthly bills:

Maria McGrail; 2nd Deborah Brigadier

- i. Aye – 8 No – 0 Abstain – 0

Motion to accept Treasurer's Report: Andrea Paglieri; 2nd Deborah Brigadier

- i. Aye- 8 No – 0 Abstain – 0

6. Director's Report

- a. Terry and Rebecca attended a Summer Reading seminar and are starting plans for the Summer Reading Program.

Starting February 23, 2022 Middleburgh patrons will be able to register for a library card on line.

Motion to accept Director's Report: Deborah Brigadier; 2nd Cora Forslund

- i. Aye – 8 No – 0 Abstain – 0

7. Committee Reports

Best House Advisory Committee

MABA will be having a "cruise in" on fourth Fridays at the Best House only in the months of May and September, due to the road construction on Clauverwie Road.

Dwayne of Best Buildingology, who will be doing the mold abatement, did a walk through with Deb and some BHAC members to what still needed to be moved and packed up. He will be starting the mold abatement Monday, March 7th @ 8 am.

Deb has been in touch with John Achner of the Schenectady Historical Society and Paul Supley from the Old Stone Fort BOT. Paul is a Medical Historian. They have looked at the medical bottles in the cellar. The 5 large bottles in crates in the cellar could be sold for \$100 each. John Achner is interested in many of the earlier bottles. The recommendation for the rest of the bottles is to take them to an auction to be sold.

Deb will be meeting with Delaware Engineers about the Gorge Creek Project on Tuesday, March 1st at 6 p.m. at the Best House.

Discussion of the additional duct work that is needed at the Best House to replace the wooden duct that will be removed. Middleburgh Sheet metal gave a quote of \$1600.00.

Motion to hire Middleburgh Sheet Metal to do the additional duct work for \$1600.00:

Andrea Paglieri; 2nd Diane Stewart. Kelly Rossmann recused herself from vote.

i. Aye – 7 No – 0 Abstain – 0

At 6:52 pm Maria McGrail left meeting.

Sink in kitchen needs repair. Ken Rossmann will repair

Roof still leaks and Lenny Coons will look at it to see if he can do a temporary fix until we can have a roofer give us an estimate to repair it. Deb is in touch with Techline Roofing to have them come and give us an estimate on the roof.

Personnel Committee

Diane and Mal met and will make available to BOT a Director's Evaluation form to be filled out. We will meet at 5:30 for March BOT meeting to fill out evaluation. Pizza will be provided.

Policy Committee

Policy Committee will meet this Thursday at 1 pm

Executive Finance Committee

Committee has met 2 times and need to meet again to finalize 2022 budget. They will present budget at March BOT meeting.

Motion to accept committee reports: Kelly Rossmann; 2nd Deb Brigadier

i. Aye – 7 No – 0 Abstain – 0

8. Old Business:

a. Chili Crockpot Cookoff put on hold.

b. As of today, three people have picked up BOT petitions.

c. Bliss donation of \$25,000 is split between History & Genealogy Room and library. The library's half was to be used towards library mortgage, but mortgage has been paid. Terry has been in touch with Mrs. Bliss's daughters and suggested using the money for a subscription to Ancestry.com to be used by Middleburgh patrons at the library or at home and they approve of using the money for that.

Motion made to use the Bliss donation for a subscription to Ancestry.com for Middleburgh Library Patrons: Kelly Rossmann; 2nd Deb Brigadier

- i. Aye-7 No-0 Abstain-0

9. New Business

- a. Shed Insurance: covered under Treasurer's Report
- b. Masks- continue with current policy of wearing masks in the library
- c. National Grid Automatic Payment: covered under Treasurer's Report

Terry let everyone know that Minekill's collecting of food items was very successful and they reported they picked up the most food from our library.

10. Adjourned 7:15 pm

Motion to adjourn: Carrie Foland; 2nd Andrea Paglieri

- i. Aye-7 No-0 Abstain-0

Next meeting will be Monday March 21, 2022 @ 5:30 at the library.

Minutes submitted by Diane Stewart