



The Middleburgh Library

& Dr. Best House and Medical Museum

323 Main Street, PO Box 670

Middleburgh, NY 12122

(518) 827-5142

www.middleburghlibrary.info

Middleburgh Library Association Board of Trustees Meeting Agenda October 21, 2024

1. Call To Order
2. Pledge of Allegiance
3. Agenda: Questions, Additions and Approval
4. Approval of September 16, 2024 meeting minutes
5. Fenimore Asset Management Representative
6. Treasurer's Report
7. Best House Treasurer's Report
8. Director's Report
9. Committee Reports:
10. Old Business:
11. New Business:
10. Public Comment
11. Executive Session (if needed)
12. Adjournment

Next monthly meeting Monday, November 18, 2024 @ 6 pm

Middleburgh Library Association
Board of Trustees Monthly Meeting
September 16, 2024

1. Call to Order

a. Time – 6:00pm

b. Present: Terry Pavoldi (Library Director), Diane Stewart (Co-President), Sarah Beekman (Co-President), Kelly Rossmann (Secretary), Marilyn Wyman, Dan Dial, Scott Walsh, Sarah Hunt (Treasurer/left after presenting Treasurer's Report) and Scott Keidong (arrived at 6:27pm after Director's Report)

Absent: Deborah Brigadier (Best House Director), Carrie Foland

c. Guest(s): None

2. Pledge of Allegiance

3. Agenda: Questions, Additions and Approval

Motion to accept the agenda with the addition of "New Business"-a). Ability to call in to meetings, Marilyn, 2nd - Sarah B.

i. Aye – 6 No – 0 Abstain – 0

4. Approval of August 19, 2024 minutes

Motion to approve the August meeting minutes, Dan, 2nd – Diane.

i. Aye – 6 No – 0 Abstain – 0

5. MLA Treasurer's Report

Sarah Hunt would like permission to view Eveningstar Bookkeeping's Quick Books directly so she can review numbers without having to go thru bookkeeper. Diane asked about total book sale receipts as the \$ 135 reported for August is not accurate. Sarah will check into that. FAM FUNDS balances were read (both up for the month). Kelly reports that the IRS has removed the 2022 Tax return late penalty charge (she will inform both BQ & ES).

Motion to approve both July and August Account Quick plus Profit & Loss Reports, Marilyn, 2nd -Sarah

i. Aye – 6 No – 0 Abstain - 0

6. BH Treasurer's Report

Kelly gave an overview of both receipts and expenses. Nine tours were given in August. St. Mark's Church donated \$ 677.60 (to be used for repairs). Yard Sale netted \$ 132.00. Our last 4th Friday event was a huge success (donations doubled from previous months). National Grid bill was high last month most likely due to running A/C (but also slightly discounted). Midtel bill also slightly discounted last month-will see if that continues next month.

Motion to accept BH Treasurer's Report, Diane, 2nd – Dan

i. Aye – 6 No – 0 Abstain – 0

7. Director's Report

Terry informed board members that FAM Funds check for \$ 12,500 did arrive today. Terry and Kelly attended the FAM Funds reception at Proctor's last week. Terry will send out a Harry Potter event volunteer form (Vicki is not available this year so lots of help will be needed). Annual MVLS dinner is set for 10/2 in Fort Hunter and Terry would love all the trustees to attend if they can. Thank you to Diane for painting Library railings and Kelly for donating Ice Burgh Gift Certificate for Summer Reading Program prize. All prizes have now been distributed.

Motion to accept Director's Report, Kelly, 2nd - Marilyn

i. Aye – 6 No – 0 Abstain – 1

8. Committee Reports

a. Best House:

Kelly reports we are still waiting for a Quote from New Time Remodelers/Mark Reed regarding "structural issue". A better first step may be to ask an Engineer to come evaluate the structure (most likely a fee would be involved).

b. Building and Grounds:

Richard Rolland will be retiring in May. It may be a good idea to increase the Building and Grounds budget in the future. Contact Ben Pierson about all the painting that needs to be done inside the library. Terry will apply for a grant to help with much needed Bathroom renovations.

c. Fund Raising

Letters were distributed to local businesses for our upcoming Basket Raffle. Baskets will be accepted starting the first week of October. Middleburgh Hardware has already donated a Gift Certificate. Drawing in December again.

Motion to accept Committee Reports, Dan, 2nd – Scott K.

i. Aye – 7 No – 0 Abstain – 0

9. Old Business:

a. Use of FAM funds monthly gain

Discussion about purchasing short term vs long term items, cap on spending, best percentage to withdraw (reminder that FAM Funds recommends we do not withdraw more than 4% each month).

b. Use of FAM donation of \$ 12,500

A new projector system will be purchased with the FAM donation. This includes a projector, speakers, cables and DVD player. Kip DeGroff will install the system and donate his labor. Discussed the need for Shelving in the front of the library plus metal cabinets for the Tech. room (for used books).

c. Diversifying investments

Erin Luciano, FAM Funds representative, will attend next month's board meeting. Trustees will bring questions for her to our next meeting. Check with other local Libraries to see what "low risk" options they currently use.

10. New Business:

a. Ability to call in to meetings

Terry will arrange access for trustees who can't physically attend a monthly meeting to listen via Zoom (but that trustee can't vote). We will add this new option to our by-laws.

11. Public comment(s). None.

12. Executive Session (if needed): N/A

13. Adjourned 7:19 pm

Motion to adjourn – Kelly, 2nd – Dan

1. Aye – 7 No – 0 Abstain – 0

Next meeting will be Oct. 21, 2024 @ 5:30pm at Best House

Summary submitted by Kelly Rossmann

11:19 AM

10/08/24

Cash Basis

Middleburgh Library Association

Account QuickReport

As of September 30, 2024

Type	Date	Num	Name	Memo	Cir	Split	Debit	Credit	Original Amount	Balance
NBT Directors Acct x0007										270.64
Bill	09/03/2024		Middleburgh Library As...	Amazon (Programs - Harry Potter)	X	Short Term Loans	29.52		29.52	300.16
Bill	09/03/2024		Middleburgh Library As...	Amazon (SRP Programs)	X	Short Term Loans	6.70		6.70	306.86
Bill	09/03/2024		Middleburgh Library As...	Mets (Facebook Advertising)	X	Short Term Loans	9.99		9.99	316.85
Bill	09/03/2024		Middleburgh Library As...	Dollar General (SRP Prize)	X	Short Term Loans	100.00		100.00	416.85
Check	09/03/2024		Facebook		X	Advertising		9.99	-9.99	406.86
Check	09/13/2024		U.S. Postal Service	stamps	X	Postage and Frei...		5.38	-5.38	401.48
Check	09/17/2024		Middleburgh Library As...	-MULTIPLE-	X	Short Term Loans	135.87		135.87	537.35
Check	09/19/2024		Supplies Outlet	toner	X	Office/Library Su...		92.08	-92.08	445.27
Check	09/19/2024		Stewart's	butter	X	Regular		5.29	-5.29	439.98
Check	09/24/2024		Amazon.com		X	Regular		14.28	-14.28	425.70
Check	09/25/2024		Supplies Outlet	toner	X	Office/Library Su...		72.94	-72.94	352.76
Check	09/25/2024		Schoharie Valley Farms		X	Regular		8.99	-8.99	343.77
Check	09/30/2024		Hannaford	dinner and a movie	X	Regular		62.07	-62.07	281.70
Check	09/30/2024		Facebook		X	Advertising		24.18	-24.18	257.52
Deposit	09/30/2024			Deposit	X	Advertising	77.01		77.01	334.53
Total NBT Directors Acct x0007							359.09	295.20		334.53
TOTAL							359.09	295.20		334.53

Middleburgh Library Association

Profit & Loss Budget vs. Actual MLA

January through September 2024

	Jan - Sep 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Aid / Grants				
Grants	4,750.00	0.00	4,750.00	100.0%
LLSA	174.60			
Aid / Grants - Other	0.00	0.00	0.00	0.0%
Total Aid / Grants	4,924.60	0.00	4,924.60	100.0%
Donations, Gifts and Endowments				
Fundraisers	6,243.53			
Arts and Craft Sale	40.00			
Book Sale	135.00			
Concert	1,935.00			
Crock Pot Cook Off	465.00			
Jar	704.00			
Summer Reading	795.60			
Fundraisers - Other	0.00	7,000.00	-7,000.00	0.0%
Total Fundraisers	4,074.60	7,000.00	-2,925.40	58.2%
Library Tax Funds				
Other	0.00	186,981.19	-186,981.19	0.0%
Other	0.00	26,856.49	-26,856.49	0.0%
Program Income				
History & Genealogy Room Income	0.00	0.00	0.00	0.0%
Library Charges	36.99			
Total Program Income	36.99	0.00	36.99	100.0%
Total Income	15,279.72	220,837.68	-205,557.96	6.9%
Expense				
Flood Rebuilding Expenses				
Books Replaced	-15.00			
Total Flood Rebuilding Expenses	-15.00			
Fundraiser Expenses	207.81	200.00	7.81	103.9%
Library Expense				
Advertising	162.86	200.00	-37.14	81.4%
Books, Periodicals & Audio Visu	10,102.10	12,000.00	-1,897.90	84.2%
Licenses	191.96	650.00	-458.04	29.5%
Technology/Telecommunications	7,488.93	12,000.00	-4,511.07	62.4%
Total Library Expense	17,945.85	24,850.00	-6,904.15	72.2%
Miscellaneous				
Election Expenses	446.01	750.00	-303.99	59.5%

Middleburgh Library Association

Profit & Loss Budget vs. Actual MLA

January through September 2024

	Jan - Sep 24	Budget	\$ Over Budget	% of Budget
Memberships	260.00	100.00	160.00	260.0%
Supplies	406.08			
Miscellaneous - Other	185.91	500.00	-314.09	37.2%
Total Miscellaneous	1,298.00	1,350.00	-52.00	96.1%
Occupancy				
Bldg Operation / Maint				
Building Repairs	3,234.04			
Equipment Repairs	208.95			
Maintenance	837.28			
Bldg Operation / Maint - Other	120.00	5,000.00	-4,880.00	2.4%
Total Bldg Operation / Maint	4,400.27	5,000.00	-599.73	88.0%
Insurance				
Building/Liability	8,103.35	13,200.00	-5,096.65	61.4%
Directors & Officers	878.00	1,000.00	-122.00	87.8%
Flood	0.00	5,000.00	-5,000.00	0.0%
Total Insurance	8,981.35	19,200.00	-10,218.65	46.8%
Utilities				
Alarm Monitoring	336.00	350.00	-14.00	96.0%
Electricity	4,459.97	6,000.00	-1,540.03	74.3%
Heating Fuel	6,039.45	9,000.00	-2,960.55	67.1%
Water & Sewer	816.99	1,100.00	-283.01	74.3%
Total Utilities	11,652.41	16,450.00	-4,797.59	70.8%
Total Occupancy	25,034.03	40,650.00	-15,615.97	61.6%
Office Expense				
Bank Charges	66.70			
Equipment	216.75	3,500.00	-3,283.25	6.2%
Office/Library Supplies	3,066.31	3,500.00	-433.69	87.6%
Postage and Freight	90.48	100.00	-9.52	90.5%
Total Office Expense	3,440.24	7,100.00	-3,659.76	48.5%
Professional Fees				
Bookkeeping / Accounting	9,095.53	4,000.00	5,095.53	227.4%
Professional Fees - Other	0.00	0.00	0.00	0.0%
Total Professional Fees	9,095.53	4,000.00	5,095.53	227.4%
Programs				
Create Grant	2,000.00			
History & Genealogy Room Exp	53.95	200.00	-146.05	27.0%
Regular	4,686.47	4,800.00	-113.53	97.6%

Middleburgh Library Association
Profit & Loss Budget vs. Actual MLA
 January through September 2024

	Jan - Sep 24	Budget	\$ Over Budget	% of Budget
Summer Reading Programs	2,646.02	2,500.00	146.02	105.8%
Programs - Other	0.00	0.00	0.00	0.0%
Total Programs	9,386.44	7,500.00	1,886.44	125.2%
Salaries and Wages				
Employee Benefits	0.00	400.00	-400.00	0.0%
Gross Payroll	79,162.94	120,732.40	-41,569.46	65.6%
Insurance				
Workers Compensation	1,332.79	2,000.00	-667.21	66.6%
Total Insurance	1,332.79	2,000.00	-667.21	66.6%
Payroll Taxes	0.00	10,000.00	-10,000.00	0.0%
Total Salaries and Wages	80,495.73	133,132.40	-52,636.67	60.5%
Total Expense	146,888.63	218,782.40	-71,893.77	67.1%
Net Ordinary Income	-131,608.91	2,055.28	-133,664.19	-6,403.5%
Other Income/Expense				
Other Expense	-5,249.39			
Ask My Accountant	-5,249.39			
Total Other Expense	5,249.39			
Net Other Income				
Net Income	-126,359.52	2,055.28	-128,414.80	-6,148.0%

MIDDLEBURGH LIBRARY ASSOCIATION
FENIMORE ASSET MANAGEMENT, INC 2024

SPENCER BEQUEST	2023	January	February	March	April	May	June	July	August	September	October	November	December
Beginning Balance =		\$ 247,451.58	\$ 249,356.10	\$ 264,012.51	\$ 274,967.21	\$ 260,474.03	\$ 266,468.66	\$ 264,277.27	\$ 277,818.40	\$ 285,039.64	\$ 290,058.71	\$ 0.00	\$ 0.00
Earnings		\$ 1,904.52	\$ 14,656.41	\$ 10,954.70	\$ (14,493.18)	\$ 5,994.63	\$ (2,191.39)	\$ 13,541.13	\$ 7,221.24	\$ 5,019.07			
Current Year Contributions	\$ -												
Withdrawals	\$ -												
Total Portfolio Net Worth =	\$ 247,451.58	\$ 249,356.10	\$ 264,012.51	\$ 274,967.21	\$ 260,474.03	\$ 266,468.66	\$ 264,277.27	\$ 277,818.40	\$ 285,039.64	\$ 290,058.71			

**Spencer Bequest is a Fenimore Asset interest earning portfolio managed by the Board of Trustees that can not be drawn down below \$124,000.00.

BEST BEQUEST	#	January	February	March	April	May	June	July	August	September	October	November	December
Beginning Balance =		\$ 93,026.72	\$ 94,227.72	\$ 99,394.09	\$ 103,466.18	\$ 92,716.53	\$ 95,273.69	\$ 94,340.60	\$ 98,918.92	\$ 101,496.17	\$ 103,104.08	\$ 0.00	\$ 0.00
Earnings		\$ 1,201.00	\$ 5,166.37	\$ 4,072.09	\$ (10,749.65)	\$ 2,557.16	\$ (933.09)	\$ 4,578.32	\$ 2,577.25	\$ 1,607.91			
Current Year Contributions													
Withdrawals													
Total Portfolio Net Worth =	\$ 93,026.72	\$ 94,227.72	\$ 99,394.09	\$ 103,466.18	\$ 92,716.53	\$ 95,273.69	\$ 94,340.60	\$ 98,918.92	\$ 101,496.17	\$ 103,104.08			

**Best Bequest is a Fenimore Asset interest earning portfolio used to for Best House expenses only when other Best House funding is exhausted or currently unavailable.

MIDDLEBURGH LIBRARY ASSOCIATION
BEST HOUSE 2024

TREASURERS REPORT	2023	January	February	March	April	May	June	July	August	September	October	November	December	2024	2024 Budget
BEGINNING BALANCE	\$ 12,771.67	\$ 9,547.60	\$ 9,556.39	\$ 8,605.94	\$ 7,617.51	\$ 6,815.08	\$ 5,756.09	\$ 9,683.36	\$ 11,169.64	\$ 11,729.14					
RECEIPTS:															
Fenimore Asset Management	\$ 2,687.00				\$ 5,890.00				\$ 696.60	\$ 25.00				\$ 5,890.00	
Unrestricted Donations (non-hour)	\$ 517.50	\$ 690.00	\$ 285.00						\$ 391.00	\$ 144.00				\$ 2,007.52	
Tours / Programs	\$ 1,271.00				\$ 52.00	\$ 160.00	\$ 315.00	\$ 364.00	\$ 76.00					\$ 1,282.00	
4th Friday Donations	\$ 406.00				\$ 10.00	\$ 250.00		\$ 82.00						\$ 168.00	
Restricted Donations	\$ 22,500.00													\$ 250.00	
Fundraising - Other	\$ 4,067.50				\$ 105.00	\$ 137.00	\$ 303.00	\$ 1,209.86	\$ 132.00	\$ 825.89				\$ 1,886.86	
Paranormal Event	\$ 595.00				\$ 200.00		\$ 150.00			\$ 239.00				\$ 350.00	
Miracle on Main Street	\$ 2,259.00														
Appeal Letter Donations							\$ 3,985.00	\$ 763.00						\$ 4,758.00	
Total Receipts =	\$ 34,303.00	\$ 690.00	\$ 285.00	\$ -	\$ 6,247.00	\$ 557.00	\$ 4,763.00	\$ 2,754.78	\$ 1,295.60	\$ 1,233.89				\$ 16,592.38	
DISBURSEMENTS:															
Village Water & Sewer	\$ 308.09		\$ (77.03)			\$ (77.03)			\$ (77.03)					\$ (231.09)	
National Grid	\$ 1,394.66	\$ (87.86)	\$ (83.78)	\$ (112.82)	\$ (68.28)	\$ (70.19)	\$ (117.29)	\$ (248.20)	\$ (357.74)	\$ (270.99)				\$ (1,146.16)	
Fuel Oil / Service	\$ 3,829.91	\$ (534.48)	\$ (844.10)	\$ (785.42)	\$ (516.42)	\$ (348.84)	\$ (220.50)							\$ (3,249.76)	
Insurance	\$ 2,687.00				\$ (5,890.00)									\$ (5,890.00)	
Marketing / Advertising Exp's	\$ 420.00				\$ (208.00)	\$ (106.48)			\$ (130.00)					\$ (444.48)	
Lawn/Grounds Maint.								\$ (900.00)						\$ (900.00)	
Repair & Maintenance (building)	\$ 22,198.00														
Carriage House Repairs															
MIDTEL (Middleburgh Telephone)	\$ 683.12	\$ (58.87)	\$ (58.87)	\$ (58.87)	\$ (62.10)	\$ (62.10)	\$ (62.10)	\$ (62.30)	\$ (62.30)	\$ (48.60)				\$ (536.11)	
Capital Improvement-	\$ 2,265.85													\$ -	
Membership															
General Security	\$ 436.12		\$ (109.03)			\$ (109.03)			\$ (109.03)					\$ (327.09)	
Haunted History Tours															
Web Domain	\$ 49.49		\$ (62.64)	\$ (31.32)	\$ (31.32)	\$ (60.32)		\$ (58.00)		\$ (29.00)				\$ (243.80)	
Programming Expenses	\$ 300.00														
Archiving/Preservation															
Miscellaneous	\$ 763.21				\$ (100.86)	\$ (20.00)	\$ (435.84)			\$ (170.49)				\$ (727.19)	
Fundraising Expenses	\$ 2,191.62				\$ (172.45)	\$ (762.00)				\$ (250.00)				\$ (934.45)	
Total Disbursements =	\$ 37,527.07	\$ 681.21	\$ 1,235.45	\$ 988.43	\$ 7,049.43	\$ 1,615.99	\$ 835.73	\$ 1,268.50	\$ 736.10	\$ 769.08				\$ (14,629.93)	
Ending Balance =	\$ 9,547.60	\$ 9,556.39	\$ 8,605.94	\$ 7,617.51	\$ 6,815.08	\$ 5,756.09	\$ 9,683.36	\$ 11,169.64	\$ 11,729.14	\$ 12,193.95					

** Best House Account is a checking account used to pay all best house bills. Incoming money is deposited from fundraisers, donations, and Best Bequest.

Middleburgh Library Association
Account QuickReport
As of September 30, 2024

Type	Date	Num	Name	Memo	Cir	Split	Debit	Credit	Original Amount	Balance
NBT Bank - 3901										
Check	09/03/2024	DD	Pavoldi, Teresa M		X	-SPLIT-		2,003.22	-2,003.22	162,776.09
Check	09/03/2024	EFTPS	EFTPS-941		X	Federal Withholding		499.60	-499.60	160,774.87
Check	09/03/2024	EFT	NYS Income Tax		X	State Withholding		108.89	-108.89	160,275.27
Check	09/03/2024	Fee	Evening Star Bookkeepi...		X	Bookkeeping / Acc...		54.25	-54.25	160,166.38
Check	09/03/2024	DD	Diamond, Michael J		X	-SPLIT-		109.77	-109.77	160,112.13
Check	09/03/2024	DD	Haley, Marie		X	-SPLIT-		225.39	-225.39	159,776.97
Check	09/03/2024	DD	LaMont, Anne M		X	-SPLIT-		227.60	-227.60	159,549.37
Check	09/03/2024	DD	Pellon, Laura		X	-SPLIT-		350.66	-350.66	159,198.71
Check	09/03/2024	DD	Rolland Jr, Richard I		X	-SPLIT-		14.08	-14.08	159,184.63
Check	09/03/2024	DD	Wallther, Joshua M		X	-SPLIT-		298.78	-298.78	158,885.85
Check	09/03/2024	DD	Young-Chertizard, Rebec...		X	-SPLIT-		810.85	-810.85	158,075.00
Check	09/03/2024	EFTPS	EFTPS-941		X	Federal Withholding		343.84	-343.84	157,731.16
Check	09/03/2024	EFT	NYS Income Tax		X	State Withholding		23.49	-23.49	157,707.67
Check	09/03/2024	Fee	Evening Star Bookkeepi...		X	Bookkeeping / Acc...		67.75	-67.75	157,639.92
Check	09/03/2024	EFT	NYS Unemployment Insu...		X	NYS Unemployment		46.84	-46.84	157,593.08
Bill Pmt-Check	09/03/2024	25138	Amazon Capital Services...		X	Short Term Loans		82.25	-82.25	157,510.83
Bill Pmt-Check	09/03/2024	25139	Cleverly Crafted Marketi...		X	Short Term Loans		350.00	-350.00	157,160.83
Bill Pmt-Check	09/03/2024	25140	Ingram Library Services, ...		X	Short Term Loans		782.95	-782.95	156,377.88
Bill Pmt-Check	09/03/2024	25141	Middleburgh Hardware Inc		X	Short Term Loans		15.73	-15.73	156,362.15
Bill Pmt-Check	09/03/2024	25142	Middleburgh Library Assoc		X	Short Term Loans		146.21	-146.21	156,215.94
Bill Pmt-Check	09/03/2024	25143	NYSIF Workers' Compon...		X	Short Term Loans		1,243.89	-1,243.89	154,972.05
Bill Pmt-Check	09/03/2024	25144	The Hanover Insurance ...		X	Short Term Loans		1,498.75	-1,498.75	153,473.30
Deposit	09/09/2024				X	Ask My Accountant	4,423.50		4,423.50	157,896.80
Check	09/11/2024		Midtel		X	Technology/Telec...		137.17	-137.17	157,759.63
Check	09/11/2024		Midtel		X	-SPLIT-		80.95	-80.95	157,678.68
Check	09/13/2024	DD	Pavoldi, Teresa M		X	-SPLIT-		2,003.19	-2,003.19	155,675.49
Check	09/13/2024	EFTPS	EFTPS-941		X	Federal Withholding		499.64	-499.64	155,175.85
Check	09/13/2024	EFT	NYS Income Tax		X	State Withholding		108.89	-108.89	155,066.96
Check	09/13/2024	Fee	Evening Star Bookkeepi...		X	Bookkeeping / Acc...		54.25	-54.25	155,012.71
Check	09/13/2024	DD	Diamond, Michael J		X	-SPLIT-		164.66	-164.66	154,848.05
Check	09/13/2024	DD	Haley, Marie		X	-SPLIT-		342.97	-342.97	154,505.08
Check	09/13/2024	DD	LaMont, Anne M		X	-SPLIT-		399.16	-399.16	154,105.92
Check	09/13/2024	DD	Pellon, Laura		X	-SPLIT-		225.41	-225.41	153,880.51
Check	09/13/2024	DD	Rolland Jr, Richard I		X	-SPLIT-		35.23	-35.23	153,845.28
Check	09/13/2024	DD	Wallther, Joshua M		X	-SPLIT-		298.77	-298.77	153,546.51
Check	09/13/2024	DD	Young-Chertizard, Rebec...		X	-SPLIT-		533.34	-533.34	153,013.17
Check	09/13/2024	EFTPS	EFTPS-941		X	Federal Withholding		338.78	-338.78	152,674.39
Check	09/13/2024	EFT	NYS Income Tax		X	State Withholding		11.56	-11.56	152,662.83
Check	09/13/2024	Fee	Evening Star Bookkeepi...		X	Bookkeeping / Acc...		67.75	-67.75	152,595.08
Check	09/13/2024	EFT	NYS Unemployment Insu...		X	NYS Unemployment		46.16	-46.16	152,548.92
Check	09/13/2024	EFT	Charles Schwab		X	Ask My Accountant	825.89		825.89	153,374.81
Deposit	09/13/2024		NBT Bank		X	Best House Check...				153,374.81
Check	09/17/2024	25145	Amazon Capital Services...		X	Short Term Loans		825.89	-825.89	152,548.92
Bill Pmt-Check	09/17/2024	25146	Baker & Taylor		X	Short Term Loans		272.61	-272.61	152,276.31
Bill Pmt-Check	09/17/2024	25147	Ingram Library Services, ...		X	Short Term Loans		33.30	-33.30	152,243.01
Bill Pmt-Check	09/17/2024	25148	Kyle's Waste Management		X	Short Term Loans		88.64	-88.64	152,154.37
Bill Pmt-Check	09/17/2024	25149	Middleburgh Hardware Inc		X	Short Term Loans		30.00	-30.00	152,124.37
Bill Pmt-Check	09/17/2024	25150	Middleburgh Library Assoc		X	Short Term Loans		222.92	-222.92	151,901.45
Bill Pmt-Check	09/17/2024	25151	Mohawk Valley Library S...		X	Short Term Loans		135.87	-135.87	151,765.58
Bill Pmt-Check	09/17/2024	25152	NYSIF Disability Benefits		X	Short Term Loans		488.20	-488.20	151,277.38
Bill Pmt-Check	09/17/2024	25153	Staples		X	Short Term Loans		658.66	-658.66	150,618.72
Bill Pmt-Check	09/17/2024	25154	Swinging Door Music		X	Short Term Loans		340.80	-340.80	150,277.92
Bill Pmt-Check	09/18/2024	25155	Anne Lamont		X	Short Term Loans		500.00	-500.00	149,777.92
Check	09/19/2024		National Grid		X	-SPLIT-		80.00	-80.00	149,697.92
Check	09/19/2024	1691	Middleburgh Library Assoc		X	Best House Check...	170.49		170.49	149,076.69
Check	09/30/2024	DD	Pavoldi, Teresa M		X	-SPLIT-		2,003.20	-2,003.20	148,247.18
Check	09/30/2024	EFT	NYS Income Tax		X	State Withholding		108.89	-108.89	147,243.98
Check	09/30/2024	EFTPS	EFTPS-941		X	Federal Withholding		499.64	-499.64	147,135.09
Check	09/30/2024	Fee	Evening Star Bookkeepi...		X	Bookkeeping / Acc...		54.25	-54.25	146,635.45
Check	09/30/2024	DD	Diamond, Michael J		X	-SPLIT-		109.78	-109.78	146,581.20
Check	09/30/2024	DD	Haley, Marie		X	-SPLIT-		274.91	-274.91	146,471.42
Check	09/30/2024	DD	LaMont, Anne M		X	-SPLIT-		299.06	-299.06	146,196.51
Check	09/30/2024	DD	Pellon, Laura		X	-SPLIT-		225.40	-225.40	145,897.45
Check	09/30/2024	DD	Rolland Jr, Richard I		X	-SPLIT-		28.18	-28.18	145,672.05

11:21 AM

10/08/24

Cash Basis

Middleburgh Library Association
Account QuickReport
As of September 30, 2024

Type	Date	Num	Name	Memo	Clr	Split	Debit	Credit	Original Amount	Balance
Check	09/30/2024	DD	Wather, Joshua M		X	-SPLIT-		233.26	-233.26	145,410.61
Check	09/30/2024	DD	Young-Cherizard, Rebec...		X	-SPLIT-		518.08	-518.08	144,892.53
Check	09/30/2024	EFT	NYS Income Tax			State Withholding		7.24	-7.24	144,885.29
Check	09/30/2024	EFTPS	EFTPS-941			Federal Withholding		283.28	-283.28	144,602.01
Check	09/30/2024	Fee	Evening Star Bookkeepi...			Bookkeeping / Acc...		67.75	-67.75	144,534.26
Check	09/30/2024	EFT	NYS Unemployment Insu...			NYS Unemployment		38.87	-38.87	144,495.39
Total NBT Bank - 3901							5,419.88	23,702.58		144,495.39
TOTAL							5,419.88	23,702.58		144,495.39



The Middleburgh Library

& Dr. Best House and Medical Museum

323 Main Street, PO Box 670

Middleburgh, NY 12122

(518) 827-5142

www.middleburghlibrary.info

Middleburgh Library

Director's Report – October, 2024

- **Financials:** Please see attached Operating Receipts and amended Operating Receipts for July.

- **Meetings, Workshops & Tours:**

September 25th at 9:30 – MVLS Director's meeting to discuss SCPL withdrawal.

September 27th at 11:00 – Library Staff Meeting

October 2nd – MVLS Annual Dinner 5:30 – 8:00 at the Fort Hunter Library

October 2rd – Grants workshop at the Community Library in Cobleskill 2:00 – 4:00

October 17th – MVLS Director's meeting at Schoharie Library at 2:00 pm.

- **Programming:**

Hogwarts Halloween – please see attached article. We are still in need of black plastic table cloths, small bottles of water and baked goods for each night of the event. Please let me know if you can help out with a donation.

We will discuss our Happy, Healthy, Holiday series of programs for November and December.

- **Grants & Donations:**

We have received the generous donation check from Fenimore Asset Management for \$12,500 to be used to upgrade the projector and sound system.

- **Spotlight:**

Thanks so much to trustee Dan Dial for securing a donation of pumpkins, flowers and cornstalks from Cyprus Hill Farm. The library looked wonderful for the Fall Festival.

Thank you to trustee Scott Keidong for creating our amazing scarecrow again this year. Everyone loves it.

Thank you also to Co-president Diane Stewart and trustee Marilyn Wyman for attending the Annual Dinner with me. It was quite the event!

Middleburgh Library

2024

	Month	YTD
Operating Receipts	October	YTD

YTD

System Grants

11.3 LLSA 2024		\$1,633.50
11.3 LLSA 2023 (Final)		\$174.60
11.4 Legislative Grants (Bullet Aid)		
11.5 LSTA - System (Summer Reading)		
11.6 Other System Grants		
11.7 Other State Aid (Construction)		
Private Grants		
Create Grant 2024		\$2,500.00
Galasso Grant (General)		
Caples Fund		
Summer Reading Grants		
MVLS Mini Grant		\$173.53
WGY Christmas Wish		\$600.00
Stewarts		\$600.00
Price Chopper		\$300.00
Donation from St. Marks Church		\$795.60
Sterling Insurance		\$250.00
Schoharie Valley Lions Club		\$500.00
Other		
Valley View Liq.(Programming/Harry Potter)		
Fenimore Grant (projector/etc.)	\$12,500.00	\$12,500.00
Dream & Do Grant (MVLS Foundation)		

Total

\$12,500.00

\$20,027.23

YTD

Other Receipts

11.14 Gifts & Endowments

January		\$2,000.00
February		\$350.00
March		
April		
May		\$75.00
June		\$2,156.00

Middleburgh Library

2024

	Month	YTD
Operating Receipts	October	YTD
July		\$651.50
August		\$500.00
September	\$100.00	\$100.00
October		
November		
December		
Total Gifts & Endowments	\$100.00	\$5,832.50
11.15 Fundraising		
Concerts	\$1,520.50	\$4,920.50
Book Sale		\$1,435.00
Book Nook	\$9.00	\$9.00
Christmas Cards (Anne Lamont)		
Crock Pot Cook off		\$465.00
Carnival (Food donations)		\$45.00
Basket Raffle		
5x5 Art Sale (2023)		\$40.00
Total Fundraising	\$1,529.50	\$6,914.50
11.16 Donation Jar/Desk		
1-Jan		\$30.00
2-Feb		\$94.00
3-Mar		\$75.00
4-Apr		\$176.00
5-May		\$225.00
6-Jun		\$104.00
7-Jul		\$175.00
8-Aug		\$72.00
9-Sep	\$61.00	\$61.00
10-Oct.		
11-Nov.		
12-Dec.		
Total Donation Jar/Desk	\$61.00	\$1,012.00
11.17 Other		
Refund from Personnel Concepts		
Reimbursement from SCPL for book		\$32.77
Reimbursement from COB for book	\$19.99	\$19.99
Reimbursement from BH for hardware stor	\$170.49	\$170.49

*

Middleburgh Library

2024

	Month	YTD
Operating Receipts	October	YTD

Book Replacement fines		\$31.00
Book Reimbursement /Gloversville		\$20.99
Reimbursement from the BH		\$47.67
School Tax Funds		
Total Other	\$190.48	\$322.91
History & Genalogy Room		
Total	\$14,380.98	\$34,109.14
Petty Cash Reimbursement		